

LEATHERHEAD & DISTRICT LOCAL HISTORY SOCIETY

Newsletter 1/78

Dear Member,

NOTICE OF SPECIAL GENERAL MEETING AT RED CROSS HALL
OAKS CLOSE, LEATHERHEAD at 8.00 p.m., 17th March 1978

This is for the purpose of receiving the report of the Executive Committee after review of the Society's Rules. Changes in the Society have made the Society's Rules out of step and a copy of the Rules is attached and a formal motion will be made for their adoption.

NOTICE OF THE ANNUAL GENERAL MEETING

The thirty first Annual General Meeting of the Society will take place in the Red Cross Hall, Oaks Close, Leatherhead, on Friday 17th March 1978, immediately following the Special General Meeting, with the following Agenda:-

1. Minutes of the last Annual General Meeting (copy enclosed)
2. Matters arising therefrom.
3. Presentation of the Executive Committee's Report (copy enclosed).
4. Presentation of the Accounts to 31st December 1977 (copy enclosed).
5. Election of Officers and Committee for 1978.
6. Any other business.

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It has not been possible this year for us to use the Council Chamber for our meeting but in using the Red Cross Hall we shall be able to get back to providing refreshment. Please note therefore that we revive our old custom of having refreshment available from 7.30 p.m. to 8 p.m.

There has been an increase in activity in the Society in the last year and it is fortunate that there has been a strong and keen Committee to steer the Society through many problems. It cannot be too strongly emphasised, however, that the Committee Members and Officers retire at the Annual General Meeting. The fact that most of them are willing and eligible for re-election is a sign that the tasks they undertake are challenging and absorbing. It is a healthy sign but an even better sign would be to receive some nominations for the Committee which should reach the Hon. Secretary not later than 15th March 1978 and should state:- (a) the name of the Nominee, (b) the names of the Proposer and Seconder, and (c) that the Nominee has expressed his or her willingness to serve if elected. It is often the case in societies composed of voluntary workers that few nominations for the committee are received through these channels but there is a way in which we can get to know members interested in committee work. May we suggest that if any member is interested in a particular job, that if he or she balks at the idea of taking over immediately, then there is the possibility of understudying the job for a period without any compulsion to take over. Please think this over and perhaps this year we shall see some competition for the Committee.

SUBSCRIPTION 1978 UNCHANGED AT £2.00

This should normally require only brief mention - a reminder to 1977 members that, to secure the Proceedings and future Newsletters with details of the Programme, you should check very carefully that you have paid for 1978. The horror under this heading however is the fact that over 30 members, mostly using Bankers' Orders, are still renewing at £1.25, the 1975 rate! Dare we hope that all members using Bankers' Orders will check with their banks and have this put right within the next week or two - it is expensive and time consuming for our Treasurer to write for over 30 separate amounts of 75p every year.

ARCHAEOLOGY We hope that shortly we shall have our share of good digging weather and we do not intend to neglect the excavation of worthwhile sites in the district. There is much to do and there may be many exciting finds ahead which could make Hampton Cottage a Mecca for the local history student. Please remind us continually of your desire to excavate or carry out associate tasks. Names please to S.R.C. POULTER, Tel. L'head 74773, or G. HAYWARD, Tel. L'head 72674 even if you have advised us previously.

2.

HAMPTON COTTAGE There has been a short set-back in connection with work on the roof due to the builder's illness. The weather recently has not been kind to roof workers and some delay was to be expected. This coincided with a diminishing restoration fund which we are endeavouring to build up again through appeals firstly in Fetcham and then in Ashtead. With the approach of spring we are gathering names of volunteers for all kinds of finishing work at the cottage and Mr. Peter G. How has kindly accepted the task of Clerk of Works. Even if you think you have already given your name to him try him again by ringing L'head 74941.

GOOD AS NEW and JUMBLE SALE This was the Society's first venture into this field but it was with Hampton Cottage as beneficiary. A team of efficient and enthusiastic workers raised a net profit of £202.60p. Thanks to you all who made this possible - a wonderful effort.

A TALK ON THE HAMPTON COTTAGE PROJECT This is for the benefit of Ashtead residents and will be held at the Scout Hut in The Warren on Saturday morning 8th April 1978 at 10.00 a.m. Coffee will be served and members could assist by telling non-member friends who might be influenced to contribute to the restoration fund.

AN AUCTION SALE is being organised and will anyone having any saleable items such as furniture, bric & brac, treen, etc. either let David Bruce or Stephen Fortescue know so that it may be collected.

PUBLICATIONS The Ashtead History first edition of 2,000 copies is almost exhausted and the remaining stock is now with our librarian, Mr. John Gilbert, 34 Greenacres, Great Bookham, from whom copies may be obtained at £2.50 for members and £2.95 from others. An errata slip is being prepared and will be enclosed in our next Newsletter.

Please note that leaflets and other publications can still be obtained in the various local districts at the addresses given in the last Newsletter. There is one change, however, the Leatherhead address is changing in the week before Easter from 33 Church Road to Dunard Lodge, St. Nicholas Hill, Leatherhead, Tel. L'head 75304.

"THE IMPOSSIBLE DREAM" The Bookham Gramophone Club is repeating on March 21st at the Barn Hall, Great Bookham, 8 p.m., their successful programme of local history, interspersed with appropriate music, telling the story of Bookham, the Community Association and the Barn Hall since 1900. They have offered to share the profit with the Society, for the benefit of the Museum Fund (we have to provide an exhibition of photographs and maps). Tickets 60p includes tea and biscuits!, from Mrs. C. Whalley, Bookham 56185 or D. Bruce, Bookham 58722.

SURREY RECORD OFFICE LISTS OF ACCESSIONS FOR 1975 & 1976. These are available at 25p and 35p respectively. Postage is normally charged at 25p per copy but if orders were received by the Secretary within say two weeks of this Newsletter being delivered it is possible that collection of a supply from Kingston or Guildford could be arranged. This is a fine way to acquire knowledge of the type of records available at County level.

SURREY HISTORY Phillimore & Co. have been publishing this annual journal for the Surrey Local History Council for the last five years and it really is remarkably good value for 50 pence to local history society members. There is such a wide variety in the articles and illustrations that every member should have a copy. To make this easy for members we will be selling them at the four addresses from which other publications can be obtained as shown in the previous Newsletter plus one change as above. In order that we may judge how many copies to keep in stock please make your request initially through the Secretary (Tel. L'head 72674). If you do not live in the Leatherhead area please enclose postage (7p) as well as the price of the journal.

PROGRAMME NOTES

FRIDAY 17th MARCH The Annual General Meeting at the Red Cross Hall. NOTE the change of meeting place as we were unable to book the Council Chamber this year.

FRIDAY 14th APRIL At the Red Cross Hall at 8 p.m. An illustrated talk by Mr. R. Wykes of the Egham-by-Runnymede Historical Society,

on the River Thames with particular reference to Egham and Runnymede. Mr. Wykes is the Chairman of the Egham Society this promises to be a most interesting talk.

SUNDAY 14th MAY Afternoon visit by Coach to Windsor leaving Leatherhead at 12.45 (with other usual pick-up places). We are very fortunate in having Mr. Raymond South as our Guide for the walk round Windsor. Mr. South is a distinguished authority on the district and has recently published a book on the Royal Borough. We also hope to meet Mrs. Judith Hunter the Hon. Curator of the Guildhall Exhibition. The coach fare will be £1.55 per person and unfortunately the party must be restricted to a maximum 33 by coach only.

SATURDAY 3rd JUNE Afternoon visit to Claremont House, Esher, with a guided tour of the House which is described as an excellent example of the Palladian style by 'Capability' Brown in 1772 for Clive of India. Meet 2.30 p.m. at Claremont Gates, Claremont Drive which is on the lefthand side of Claremont Lane between Esher High Street and the underpass of the new Esher By-pass. There will be a charge for admission of 25p per person.

SATURDAY 1st JULY All day visit to Suffolk villages of Clare, Long Melford and Lavenham. It is hoped that members of the Clare Historical Society will meet and guide us round. Suffolk is an area with which many of us are perhaps not very well acquainted and it will be worthwhile visiting somewhere fresh. It will however be a very full day and we shall need to start from Leatherhead quite by 8 a.m. The coach fare is £2.80 per head. We hope this effort will be well supported particularly in view of the interest and offer of help from the Clare Society.

A SATURDAY AFTERNOON IN AUGUST Walk round Fetcham. It is several years since we did this walk and we should continue to revise our knowledge of our own local villages. Details will be announced in our next Newsletter. Mr. S. Fortescue has kindly offered us refreshment at the Mount.

SUNDAY 17th SEPTEMBER A walk round Kingston-on-Thames led by Mr. Ian West of the Kingston Archaeological Society. Time and meeting place to be announced.

FRIDAY 13th OCTOBER The Dallaway Lecture will this year be given by Dr. A.G. Crocker a Physicist and Lecturer at Guildford University. His theme will be Industrial Archaeology. The date and meeting place are subject to confirmation.

BOOKING FORMS FOR THE MAY, JUNE AND JULY EVENTS ARE ATTACHED. IT WOULD BE OF CONSIDERABLE HELP IN PLANNING IF THESE COULD BE RETURNED AS EARLY AS POSSIBLE. PLEASE DO NOT PUT THEM ON ONE SIDE AND FORGET ABOUT THEM UNTIL THE LAST MINUTE. REMEMBER - TO RETURN TWO OR THREE AT A TIME SAVES POSTAGE.

THE ADDRESS: E.S. BARNWELL, 16, EASTWICK PARK AVENUE, GREAT BOOKHAM, B.HAM 54947

NOTES FOR YOUR DIARY

The 1978 Annual General Meeting of the Surrey Local History Council will be on either the 12th or 19th August at the Old Palace, Croydon at 2 p.m. There will be a walk round the Old Palace and the Parish Church. We will confirm the actual date in the next Newsletter.

The 1978 Symposium will be on Saturday 18th November at Dorking Halls; subject "Old Surrey Industries".

G. Hayward Esq.,
"Yprians", Cobham Road,
Fetcham.

BOOKING FORMS

SATURDAY 1st JULY. Visit to Suffolk Villages leaving Leatherhead at 8 a.m.

Please book.....seats at £2.80 per person

I enclose £..... and stamped addressed envelope.

++ I undertake to send the appropriate amount one month before the event.
++ delete as necessary.

Name.....

Address..... Tel. No.....

SATURDAY 3rd JUNE. I/We wish to participate in the visit to Claremont House,
Esher at 2.30 p.m.

++ I am/We are able to help with Transport. Yes. No.

++ I/We require Transport

++ delete as necessary.

Name.....

Address.....Tel. No.....

SUNDAY 14th MAY Visit to Windsor leaving Leatherhead at 12.45 p.m.

Please book..... Seats at £1.55 per person.

I enclose £..... and stamped addressed envelope.

++ I undertake to send the appropriate amount one month before the event.
++ delete as necessary.

Name.....

Address.....Tel. No.....

LEATHERHEAD & DISTRICT LOCAL HISTORY SOCIETY

President: J.G.W. Lewarne
Vice Presidents: F.B.Benger, F.S.A.
D.F.Renn, Ph.D. F.S.A.

Report of the Executive Committee
for the year ended 31st December 1977

Ladies and Gentlemen,

The Executive Committee for 1977 was:-

Chairman:	S.E.D.Fortescue
Treasurer:	H.J.Mears
Asst. Treasurer:	J.R.Bull
Programme Secy:	E.S.Barnwell
Membership Secy:	Mrs. C. Barrett
Sales Secy:	Mrs. B. Haynes
Secretary:	G.Hayward
Editor:	F.B.Benger
Records Secy:	D.Bruce
Publicity Secy:	Miss S.Hind
Librarian:	J.R.Gilbert

Committee Members: W.Millar, S.R.C.Poulter, Mrs. M.Rice-Oxley
Co-opted: M.A.Snellgrove, R.A.Lever

Hon. Auditor: A.H.Kirkby

MEMBERSHIP:

At 31st December 1977 the membership of the Society was made up of 274 ordinary members and 12 honorary members. This is an increase of 12 over last year (263 + 11 honorary). The subscription was £2 per annum, but it is regretted that 38 members have still not amended Bankers' Orders to the correct amount.

PROGRAMME:

The Dallaway lecture was given at the City of London Freeman's School by kind permission of the Headmaster Mr. M.J.Kemp. The speaker was one of the founder members of the Society, Dr. John Harvey, F.S.A., F.R.S.L., F.S.G., who is consultant architect to Winchester College, and his subject was "Some Aspects of the History of Gardening in England". This was well attended.

Support for coach trips had temporarily dwindled, but visits to local places such as Betchworth House, Shere and Guildford proved popular.

Lectures during the year were "The origins of Leatherhead" by John Blair, "History of Stoke D'Abernon" by the Rev. H.L.Watson, "Through Ireland by water and some lost towns" by L.A.Edwards, "Excavations at Egham" by a speaker from the Egham-by-Runnymede Historical Society and of course the ever popular Leatherhead Miscellany. Members and friends turned up in force for these talks and the accommodation at the Red Cross Hall was strained to the limit.

PUBLICATIONS:

The leaflet on Great and Little Bookham was published during the year and because of the continuing demand the Leatherhead leaflet was reprinted.

In November 1977 the Society's first full length publication - "Ashted - a Village Transformed" was received from the printers; it was an immediate success. The first print of 2,000 copies was almost sold out by the end of the year. The Society's appreciation is due to the Chairman of the compiling committee, Mr. R.A.Lever, the Business Manager, Mr. M.J.Kemp, the Editor, Mr. Alan Jackson, and not least the Sales Organiser, Mrs. Pat Edwards. They have all worked long hours enthusiastically and voluntarily to make the project a great success it has proved to be.

Occasional Paper No.2, "The Dame, the Prison and the Pewterer" by G.J.Gollin, M.A., C.Eng. about the Manor of Little Ashted was also published and sales are progressing. The 'Proceedings', Vol.3 No.10 was

HAMPTON
COTTAGE

Considerable progress has been made with the renovation of Hampton Cottage, Church Street, Leatherhead, and by the end of the year the foundations and the ground and some of the first floor walls had been completed. The numbering of the main timbers and an unglazed window had been revealed as well as a double scarf joint in one of the main timbers. The Society is grateful to W.E.Larkin, A.R.I.B.A., for advice, to the builder R.F.Woodham, who has had many trials, and to building materials suppliers, A.G.Nunn and Co. Ltd.; electrical contractors, Buchanan and Curwen Ltd., Glass suppliers, The Glass Centre (Leatherhead) Ltd., and Rentokil Ltd., for advising and supplying materials or carrying out work either free or on advantageous terms. The Society is very appreciative of its members, the public and business organizations for their response to appeals either by gift or loan which has been generous. Nevertheless approximately £5,500 more will be required to finish the job.

The Leatherhead Museum Trust has been formed and the property is held on behalf of the Trustees, who are appointed by the Society and who will report to the Society annually. It is a Charitable Trust No. 273798 registered with the Charity Commission.

EXCAVATIONS: Some members led by S.R.C.Poulter assisted the Surrey Archaeological Society under the direction of Lady Hanworth in an excavation in Leatherhead at a point where the route of the M25 will cut through the Roman Stane Street. The excavation was not very revealing, but proved useful training for those participating.

EXHIBITIONS: The Exhibition and Records Sub-Committee led by David Bruce mounted an excellent exhibition on the subject "Brewing and Inns in Surrey" at the Surrey Symposium held at the Dorking Halls in November.

TREASURER'S
REPORT

A Statement of Income and Expenditure for 1977 is attached. It is hoped that The Mole Valley District Council will resume making a grant as it was unable to give us one last year. The grant is of great assistance to the Society in financing the considerable work it does for public benefit, such as supplying exhibitions, lecturers and research, and answering queries.

LEATHERHEAD & DISTRICT LOCAL HISTORY SOCIETY

ANNUAL ACCOUNTS

From the Hon. Treasurer:

	Previous Year 1976	Year Under Report 1977
INCOME:		
Subscriptions	£548.25	£521.25 (a)
Donations	41.25	65.75
Grant from Surrey County Council	nil	25.00
Grant from Mole Valley District Council	100.00	nil (b)
Lecture Fees donated by Members	23.16	8.00
Sale of Proceedings, Books & Leaflets	152.54	147.95
Profit from Visits & Functions	3.08	10.90
Collections		20.85
Profit on Teas etc. (Two years)		9.65
Donations to Museum Fund		69.39
Sale of Ashtead History Book		40.00
Interest from Lloyds Bank Deposit A/c	<u>37.30</u>	<u>23.80</u>
	<u>£905.58</u>	<u>£942.54</u>
EXPENDITURE:		
Printing	866.60	656.42
Expenses of Administration	96.75	72.88
General Disbursements (Duplicator etc.)	25.73	20.95
Subscriptions to:		
Surrey Record Office	2.00	2.00
British Council of Archeology	6.00	nil
Surrey Archeological Society	5.00	5.00
Surrey Local History Council	1.05	2.00
Hire of Hall for Lectures	19.00	11.25
Fire Policy Premium for Museum (Two years)	<u>nil</u>	<u>51.00</u>
	<u>£1,022.13</u>	<u>£821.50</u>
Excess of Expenditure over Income	-116.55	nil
Excess of Income over Expenditure	nil	<u>£121.04</u>
The Income comprises:		
Money held on behalf of Museum Fund	41.20	plus 18.39 (c)
Money held on behalf of Ashtead History Fund	nil	40.00
Money owing for production of Occasional Paper No.2	nil	26.65
Net surplus of income.	nil	36.00
Bank Balance at beginning of the year	<u>749.23</u>	<u>673.88</u>
Bank Balance at end of the year	<u>£673.88</u>	<u>£794.92</u>
Made up as follows:-		
Lloyds Bank - Current A/c	226.47	323.71
Lloyds Bank - Deposit A/c	<u>447.41</u>	<u>471.21</u>
	<u>£673.88</u>	<u>£794.92</u>

I Certify that the above statement is in accordance with the Books and Records produced to me and is, in my opinion, correct.

Date.....1978

Honorary Auditor.....

A.H. Kirkby

Honorary Treasurer.....

H.J. Mears

a) Subscriptions: The total is made up as follows:-

1976 Subscriptions recovered	£ 7.75
1977 210 Subs. at full rate of £2	420.00
1977 38 Underpaid at old rate £1.25	47.50
1978 23 Paid in advance at £2	<u>46.00</u>
	<u>£521.25</u>

The Membership for 1977 was:-

26 paid in 1976 in advance
248 paid in 1977
<u>12 Honorary Members</u>
<u>286</u>

(b) Although no Grant was forthcoming for the year 1977, we are hopeful that there will be a Grant for the year 1978.

(c) The total balance in hand is £59.59 obtained by receiving cheques covering payments divided between the General Fund and the Museum Fund. In due course the outstanding balance will be used to pay by cheque, some of the expenses incurred by the Museum.

MINUTES OF THE 30th ANNUAL GENERAL MEETING OF
THE LEATHERHEAD & DISTRICT LOCAL HISTORY SOCIETY,
HELD ON 18th MARCH 1977 IN THE COUNCIL OFFICES, BULL HILL
LEATHERHEAD

Seventy seven members attended.

The Chairman of the Society apologised for the late notice of the meeting and then announced that Mr. J.G.W. Lewarne, who had been 10 years the Secretary and had also served in every position on the Committee, had been invited and had accepted to be President of the Society.

Mr. Lewarne, as President, then took the Chair amid applause from those present, and the meeting began at 8.16 p.m. He thanked the members for their reception. Mr. F.B. Benger, F.S.A., and Mr. D.F. Renn, F.S.A. had, upon being asked, accepted to be Vice Presidents. Mr. Lewarne stressed that the Society is known by its publications and Mr. Benger has done sterling work in ensuring success in this direction. Mr. Renn not only delivered lectures to and from the Society but is also the author of a definitive book on castles and is a great help to the Society in its work.

The Minutes of the previous Annual General Meeting were not read as they had been circulated with the Newsletter. Two errors in the Minutes were mentioned by Mr. Lewarne and these were corrected. There was then a proposal by Mr. T.E.C. Walker, seconded by Mr. W. Millar, that the Minutes be accepted as a true record of that Meeting. This was agreed and they were signed by the Chairman.

MATTERS ARISING There were no items under this heading.

EXECUTIVE COMMITTEE'S REPORT Mr. Lewarne called on Mr. Portescue to say a few words but as the report had been circulated in advance of the Meeting, Mr. Portescue said that he would confine himself to saying that some reports would be made later in the evening. Mr. Gillies mentioned that considerable interest had been shown in the exhibition at Ashted on the Spring Bank Holiday.

Mr. Lever moved that the Executive Committee's Report be accepted and Miss Burrough seconded this motion which was then approved by the Meeting.

THE ACCOUNTS Mr. J. Bull mentioned the problem of expenditure exceeding income. The preceding Treasurer's accounts had shown this excess to be approximately £200 and a year later this was £116. Happily the trend has been reversed. The Treasurer felt that to be sound the subscription ought to be £3 but asking for museum donations made it difficult to persuade members to accept an increase in their subscription.

Mr. Snow remarked that perhaps the finances are low because of the cost of printing the Proceedings and he mentioned the size of the paper. He suggested that quotations be obtained from other printers.

Mr. Portescue said that there was the problem of continuing the volume to the end in its present form. With the publication of the early records of Leatherhead thicker copies of the Proceedings had resulted.

Mr. Benger then drew attention to the cost of setting type to obtain perfect reproduction of articles and said that Dyers produced first class printed matter. He also referred to the extra cost in that year's account because of the publication of Occasional Paper No. 1. Finally, he said that the illustrations in the Proceedings were of quality because they require space and a special type and size of paper.

Mr. Thomas suggested that the format might be changed now if we are going to change at all, e.g. A4 size.

Mr. Gollin thought that it would be unfortunate to change the size during the present volume and destroy the appearance of a complete set.

Mr. Bruce said that he would much rather see the costs covered by an increase in membership and suggested a target of an additional 150 members.

Mr. Bull referred to the loss of a grant from Mole Valley District Council and the Secretary explained that this had also affected other groups but there was every hope of a renewal of the grant the following year.

Mr. Renn referred to the £41.20 museum fund in the Society's account and Mr. Bull explained that this was being used as a Museum current account to save having disbursements coming out of the Museum account proper which is thus earning interest.

Mr. Parry went back to the subject of the Proceedings and suggested that for next year we obtain two quotations, one on the present basis and one on the basis of a new size and type of printing.

Miss Burrough, upon being questioned, reported good progress with the Index and hoped to complete soon.

Mrs. Fuller then proposed and Mrs. Rice-Oxley seconded the motion that the Accounts be adopted. The Meeting approved the Motion.

ELECTION OF OFFICERS & COMMITTEE FOR 1977 Before beginning this procedure Mr. Lewarne said that he should read the apologies for absence which were from F. Dalton, J. Read and Mrs. Lewarne. Mr. Dalton keeps in touch with the Society from Dorset and his letter was read by Mr. Lewarne.

Mr. Fortescue thought that the Rules stated that the Chairman should stand down after three consecutive years and that if he was asked to continue A Special Resolution would be required. Mr. Farmer knew of no such Rule and Mr. Fortescue said that it was probably considered customary.

There being no Rule of this description, Mr. Renn proposed the re-election of Mr. Fortescue as Chairman of the Society and this was seconded by Mr. Farmer who said this was a very wise move because of Mr. Fortescue's knowledge of current affairs in connection with the restoration of Hampton Cottage.

During the year Mrs. C. Barrett had expressed an interest in carrying out the duties of Membership Secretary which suited her domestic circumstances. This was easily arranged because Mrs. Fuller kindly agreed to concentrate on her work of distributing the Proceedings, whilst Eric Barnwell was willing to take over the duties of Programme Secretary. A further change was necessary in that Mr. Bull wished to concentrate on Museum finance thus leaving a vacancy for the Treasurer of the Society. The following elections then took place:-

	<u>Name</u>	<u>Proposed by</u>	<u>Seconded by</u>
Programme Secretary	E. Barnwell	D. Bruce	Mrs. W. Millar
	Mrs. Barrett at this point expressed her thanks to Mr. Barnwell for taking over so smoothly and for a fine attention to detail		
Treasurer	H. J. Mears	J. Bull	S. R. C. Poulter
Membership Secretary	Mrs. C. Barrett	F. Benger	Mrs. M. Salaman
Chairman	S. E. D. Fortescue	(see preceding paragraphs)	
Secretary	G. Hayward	R. L. Snow	R. J. Thomas
Editor	F. Benger, F. S. A.	J. Farmer	H. J. Mears
Records Secretary	D. Bruce	Mrs. A. C. B. Elmer	C. E. Rogers
Publicity Secretary	Miss S. Hind	D. F. RENN, F. S. A.	Mrs. M. Rice-Oxley
Sales Secretary	Mrs. B. Haynes	Mrs. M. Fuller	Miss S. Burrough
	Mr. Fortescue at this point asked for volunteers to help Mr. Haynes		
Library Secretary	J. R. Gilbert	T. E. C. Walker	M. Snellgrove
Committee	W. Millar, S. R. C. Poulter, Mrs. M. Rice-Oxley, proposed by D. Bruce and seconded by T. E. C. Walker.		
Co-opted	M. Snellgrove and R. A. Lever, proposed by D. Bruce and seconded by T. E. C. Walker.		
Hon. Auditor	A. H. Kirkby	C. J. B. Lane	R. L. Snow

Mr. Lewarne thanked all the Committee members, Officers and the Chairman for their excellent work for the Society. He then called upon Mr. Fortescue to report to those present.

Mr. Fortescue thanked the members for his re-election. He said the Secretary has much work to do and wondered whether we are tackling too much. We have a good team but he felt that it should be backed up by more helpers.

An Occasional Paper No. 2 by Mr. G. Gollin on the history of Lower Ashted had been approved by Mr. F. Benger as Editor. It was at the printers and would be available for sale to members and the public.

Mr. Lever and his team had worked well on the history of Ashtead and it was hoped to have the book available before the end of the year.

There had been wonderful support for the Museum project and another large appeal was about to be launched. The project had almost become a Silver Jubilee matter and it was hoped to complete it that year.

Mr. Fortescue asked for criticism of the Society's programme if it was felt there was something wrong.

We now have a valuable library of pictures, several thousand, and all being indexed by David Bruce.

The year could be one of much excavation, there are large tasks involved and much help is needed.

Mr. Lewarne then asked Mr. Bruce to say a few words.

Mr. Bruce referred to the generous donor who had lent the Society £7,500 without heavy strings. Hampton Cottage is in a very favourable position for its objectives. There is much work to do to display its age (1620-167). The appeal for funds had been carried out by Mr. Fortescue 95% single handed. The measure of its success was the amount of £4,250 including £140 in promises. A general appeal is now necessary. The Museum Trust was hoped to have a charitable status. The sub-committee includes Mr. A.Christian, Mrs.B.Haynes, Mr. Fortescue and Miss Hind, the latter agreeing to act as Secretary. This sub-committee is answerable to the Society's Executive Committee. Mr.W.Larkin gives his services free of charge and his plan is on the board at the meeting tonight. About £4,000 to £5,000 more is needed to carry out the repairs effectively. An appeals organiser is needed to weave together a team of organisers of subsidiary appeals. A 'Friends of the Museum' group could be formed to pay for outgoings. Mr. Bruce produced an old type milk bottle for starting a small donations fund for the Local History Centre.

Mr.S.R.C.Poulter referred to the excavations in the front room of Hampton Cottage and said helpers were needed for odd hours at weekends. The Occasional Paper No. 1. "Discovering Leatherhead" had resulted in the formation of an excavation sub-committee, and a meeting was held last year. Arising from this it became evident that we had very few experienced archaeologists so a training excavation to uncover a section of Stane Street was organised under the direction of Lady Hanworth. Mr. Poulter also referred to the need to keep watch on development at Emlyn Way and the ancillary motorway work.

Mr. R.A.Lever reported on the progress over four years in compiling a history of Ashtead. He hoped the book would be on the market before Christmas. The price could be about £2.25 a copy. The difficulty was the large number of enthusiastic contributors, over a dozen. We were fortunate to have a local writer, Mr. Jackson, as Editor. One contributor was still working on his task; Mr.A.Gillies was looking for quotations for printing etc., and has pursued his part with vigour. Mr. Lever mentioned the discovery of portraits of Lords of the Manor of Ashtead in distant places, one at the Barnard Castle Museum and the other in Kirkcudbrightshire of Sir Robert Howard and Col. Fulk-Greville respectively. In rebuilding a wall at the junction of Agates Lane and Ottways Lane a brick had been discovered bearing initials I.R. and the date 1835. This brick has been built into the restored wall. Mr. Lever the Ashtead history would be on time but Mr. Gillies needed typing help.

at this point Mr. Fortescue expressed the hope that Mr. Lewarne would soon complete a history of Fetcham.

Any other business Mr.M.Snellgrove referred to the fine leaflet in Bookham Church, the result of combined study by Derek Renn, F.S.A., and Bob Strand.

Mr. Bruce asked about progress with the Bookham leaflet and Mr. Hayward said the proofs were in his hands for checking.

Mr. Lewarne then said the Editor, Mr.F.Benger,F.S.A., would like to know of any projects in hand. Mr. Fortescue appealed for helpers for general purposes, and thanked the President for conducting the meeting. Mr. Lewarne expressed his appreciation for the strong support at the meeting and the progress being made.

The Meeting closed at 9.39 p.m.

LEATHERHEAD & DISTRICT LOCAL HISTORY SOCIETY

RULES

NAME

1. The name of the Society (hereinafter referred to as "the Society") is the **LEATHERHEAD & DISTRICT LOCAL HISTORY SOCIETY**.

2. Its objects are:

(a) to institute, promote and encourage the study of local history in all its aspects and

(b) to encourage the preservation of historic buildings, antiquities and records of the Parishes of Ashted, Leatherhead, Fetcham, Great Bookham and Little Bookham and surrounding districts.

(c) To publish such material as may be desirable.

MEMBERS

3. (a) There shall be two classes of Members, viz: Honorary Members and Ordinary Members.

(b) Honorary Members shall be such persons as may accept an invitation by the Executive Committee to become Honorary Members of the Society.

(c) Ordinary Members shall be persons or bodies who wish to support and participate in the work of the Society, who apply and are accepted for membership.

(d) The subscription for Ordinary Members shall be such sum as shall be determined at a General Meeting upon notice of the intention to vary the subscription.

(e) All subscriptions shall become payable on the first day of January in each year or within one month from the date on which a Member is accepted by the Executive Committee. Any Member who shall fail to pay the due subscription within two months of a request by the Honorary Treasurer so to do shall cease to be a member of the Society.

(f) The Executive Committee shall have complete discretion in considering any application for or removal from membership and shall not be required to furnish reasons.

GENERAL MEETINGS

4. (a) there shall be a general meeting in every year to receive the Accounts and the Report of the Executive Committee and to elect the Officers and the members of the Executive Committee. Such meeting shall be called Annual Meeting. Special General Meetings shall also be convened whenever directed by the Executive Committee or at the request of at least ten members of the Society.

(b) The President of the Society shall preside at all meetings. In the absence of the President or of a Vice President then the Chairman of the Society shall preside. If none be present the Members present shall elect some other member of the Society to act as Chairman for that meeting. At all General Meetings the Chairman of the Meeting shall have a second or casting vote in the event of an equality of votes.

(c) The quorum necessary for any general meeting shall be ten members (excluding Officers of the Society) personally present. If at any meeting a quorum is not present within half an hour after the appointed time the meeting if convened at the request of members shall be dissolved, but in any other case it shall stand adjourned to the same day and time in the week following and, if practicable, at the same place. If at such adjourned meeting no quorum is present within half an hour from the appointed time the members present shall form a quorum and may transact the business of the meeting.

(d) The Chairman of the meeting may, with the consent of any meeting at which a quorum is present (and shall if so directed by the meeting) adjourn from time to time and from place to place but no business (shall be transacted at any adjourned meeting other than business) which might have been transacted at the meeting from which the adjournment took place. Members shall not be entitled to any notice of an adjournment of the business to be transacted at an adjourned meeting.

(e) A member shall have one vote whether on a show of hands or on a poll. A poll may be demanded by the chairman of the meeting or by any three members personally present. Proxies shall not be allowed.

(f) Every resolution shall be decided by a simple majority of votes except as provided in Rule 12.

PRESIDENT

5. The appointment of a President (and not more than two Vice Presidents) shall rest with the Executive Committee.

II

- OFFICERS** 6. (a) The Society shall have the following Honorary Officers: a Chairman, General Secretary, Records Secretary, Programme Secretary, Treasurer, Editor and Librarian. The Executive Committee may appoint such other Officers as they deem necessary. The Officers named above shall hold office until the close of the next following Annual Meeting but shall be eligible for re-election.
- (b) The Society shall elect an Honorary Auditor.
- EXECUTIVE COMMITTEE** 7. The Executive Committee shall consist of:-
- (a) The Chairman, Treasurer, Secretaries, Editor and Librarian
- (b) Three members of the Society to be elected or re-elected at each Annual Meeting.
- (c) Not more than two persons who may be co-opted by the Executive Committee. The Chairman shall preside at all meetings of the Executive Committee. If he be absent or unwilling to act the Committee shall elect one of their number to act as Chairman for that meeting.
- POWERS & PROCEEDINGS OF THE EXECUTIVE COMMITTEE** 8. (a) The Executive Committee shall have power to fill any casual vacancy in its numbers from among the membership of the Society. Any person appointed to fill a vacancy shall hold office until the close of the Annual Meeting next following but shall be eligible for re-election.
- (b) An Officer or other member of the Executive Committee may be removed from his office at any time by a Resolution of the members at a Special General Meeting convened for the purpose.
- (c) The business of the Society shall be managed by the Executive Committee who, subject to these Rules, shall exercise all the powers of the Society and do on its behalf all such acts and things as may be done by the Society in order to carry out and further its objects.
- MINUTES** 9. Minutes shall be kept of all general meetings of the Society and of all meetings of the Executive Committee. The Executive Committee shall cause books of account to be kept recording all receipts and payments. Accounts shall be prepared, audited by the Honorary Auditor and laid before each Annual Meeting.
- NOTICES** 10. Subject to Rule 12 at least seven days notice shall be given to all members of each Annual and Special General Meeting. Notices of lectures and similar activities shall be given at such time and in such manner as the Executive Committee shall determine.
- DISPOSAL OF PROPERTY** 11. If upon the winding-up or dissolution of the Society there remains any property of any description in the beneficial ownership of the Society the same shall not be distributed among members of the Society but shall be given to the Trustees of the Leatherhead Museum and Heritage Centre for the purposes of the Museum, but if the Museum shall have ceased to exist, then the same shall be given:
- (1) in the case of archives, books and miscellanea, to the Surrey Archaeological Society
- (2) in the case of photographs and records of buildings, to the National Monuments Record and
- (3) in the case of surplus funds, to the Surrey Archaeological Society or to such charitable object as the members may determine at or before the time of dissolution.
- ALTERATION OF RULES** 12. These Rules shall be alterable only by a majority of at least two to one of those present and voting at the Special General Meeting of which at least fifteen days notice, specifying the amendment proposed, has been given.
- DISTRIBUTION OF RULES** 13. Every member shall receive a copy of these Rules and of all amendments thereto, upon acceptance of membership.

March 1978