

# LEATHERHEAD & DISTRICT LOCAL HISTORY SOCIETY

President: S E D Fortescue

## Chairman

L A Smith, MBE  
Hazeldene  
Glebe Road  
Ashtead KT21 2NT  
Ashtead 275466

## Secretary

Miss J Fuller  
6 Siddons House  
Howard Close  
Ashtead KT21 1DY  
Ashtead 277876

## Treasurer

E Marsh  
Chandelle  
Orestan Lane  
Ashtead KT22 5SN  
Bookham 53433

NEWSLETTER 1/89

February 1989

## J G W LEWARNE - PAST PRESIDENT

Mr Lewarne has just retired as our President. This tribute to him is by our new President, Mr S E D Fortescue.

"John Lewarne has held more offices in the Society than anyone. He has from 1947 - 1989 almost continuously served variously as Auditor, Committee Member, Secretary, Vice-President and, for the past twelve years, as our President.

Lewarne's time of greatest activity for the Society was from 1960 - 1969 when he was Secretary. The Society was at that time in the doldrums: the membership had dropped to 140. He recognised that the greater the number of members the better the Proceedings could be under the learned editorship of F B Benger. He set about lecturing and scouring the highways and byways for support. By the time he retired as Secretary the membership had increased to about 250. During his time as President the Society has made remarkable progress. The histories of Ashtead and Leatherhead were researched and published; and Hampton Cottage, Leatherhead, was purchased and restored as a local museum - most of us will remember his geniality at the formal opening by the then Lord Lieutenant, Lord Hamilton.

All regular attendants of the General Meetings will recall the enjoyment Lewarne created and how he jollied along the business with his puckish humour. The Society is grateful for his long and continued enthusiasm - it will profit from his being at meetings and by having the benefit of his wisdom. Hopefully he will now have the time to complete his research for "A History of Fetcham" ? "

## NEW MEMBERS

We welcome a record number of new members, many having joined after buying a copy of "A History of Leatherhead":

### Ashtead

Clayden, Miss E J  
Collis, Mrs E  
Coombes, Mr & Mrs P J  
Keitley, Mr & Mrs R  
Worsfold, Miss A

### Bookham

Attewill, I N  
Mills, Mr & Mrs M J  
Regnault, P L

### Effingham

Roif, Mr & Mrs R

### Fetcham

Deeprise, Mr & Mrs T  
Hardy, J W  
Mason, A C  
Piccitto, Mr & Mrs J J  
Willson, Mrs P C  
Worsfold, Mrs B A

### Leatherhead

Alexander, Mrs J  
Hamilton, D M  
Kaffenberger, L J  
Teunon, Mr & Mrs I C

## ERIC BARNWELL

It was with great sadness that we learned of the death in late January of Eric Barnwell.

He joined the Society in 1969 and was Programme Secretary from 1974 - 1985. Members will remember the incredible energy and enthusiasm he brought to arranging interesting events and lectures for us. (We now have a Sub-Committee of five to replace him.)

Eric's last years were devoted to looking after his wife who has been unwell for some time. We send her and her family our deepest sympathy.

## PROCEEDINGS

We regret that no Proceedings will be published in 1989, as all our efforts, both financial and physical, have been concentrated on the publication of "A History of Leatherhead". The book is selling very quickly and hopefully the large amount of money expended to produce it will return to the Society during this year.

The publication of the Index to Volume IV of the Proceedings has also been delayed for the same reason. The work on it has been completed, but its production cannot be undertaken at the present time.

## 1989 SUBSCRIPTIONS

A reminder that subscriptions for 1989 at the rate of £5 single membership, £7-50 Husband & Wife, £1 Junior under 18, were due on 1 January 1989. A remittance form is enclosed if you have not already paid.

PLEASE may be ask you to pay promptly. Not only does the Society need your subscriptions in order to function, but you will release the Secretary from a lot of extra work sending out personal reminders. The Rules do in fact state that if subscriptions are not paid by 31 March, membership lapses; but we try not to be as ruthless as that.

Subscriptions of £1 each for the "Friends of Leatherhead Museum" were also due on 1 January. If you are, or would like to be, a "Friend", this subscription can be added to your Society one. Only one cheque is necessary, payable to the Society: the Treasurer will pass the money on to the "Friends".

## SPECIAL GENERAL MEETING

A Special General Meeting will be held at 7.15pm for 7.45pm SHARP\* on Friday, 21 April 1989 in the Dixon Hall, Leatherhead Institute. The Society has applied to the Charity Commissioners for registration as a charity. The Commissioners require certain alterations to be made to the Rules before the Society can be registered and your approval of these changes must be sought. Papers for the meeting are enclosed.

## ANNUAL GENERAL MEETING

The 42nd Annual General Meeting of the Society will follow immediately after the Special General Meeting. Papers for this meeting are enclosed.

If any member would like to join the Committee in any capacity whatever, please let the Chairman or Secretary know before the meeting. Some new faces on the Committee would be most welcome and we should be especially pleased if some of our younger members would come forward. The post of Record Secretary has been unfilled for some time and we need a volunteer for this: Lawrie Smith on Ashtead 275466 can explain what is involved.

\*THESE MEETINGS WILL BE FOLLOWED BY A TALK ON PAINS HILL PARK - See under Programme

## PROGRAMME

We all appreciate the Dixon Hall at the Leatherhead Institute, but most of us have had difficulty at times in hearing the speakers. The LCA are installing an amplification system to overcome this - and it may well be in place by our next meeting.

Our "Situations Vacant" plea in the last Newsletter produced two volunteers for the Programme Sub-Committee: Mrs Honor Slingo and Mr David Ellis. They couldn't be more welcome and both are already hard at work on forthcoming events.

From their letters it is obvious that some members would like to have visits and walks on a week-day. Most of the 1989 programme is already complete, but there will be a mid-week Fetcham walk in September. Alan Gillies is working on one of his inimitable visits for 1990 and is doing his best to arrange this on a week-day.

### Friday, 17 March - "Crafts of the Ages" 7.30pm for 8pm Dixon Hall

A "Slide Tape" presentation by Mr D H Pegg, entitled "Crafts of the Ages". This is one of a series called "Heritage Cavalcade", which attempts to awaken the interest of people in their common architectural and national heritage, and to relate the value of these ancient buildings and customs to the present day society.

### Saturday, 15 April - Visit to the Black Country Museum, Dudley

A visit arranged jointly for ourselves and the Leatherhead Community Association.

The sights and sounds of the past are waiting for you to enjoy at the Open Air Museum, where buildings and machines from the area create a living tribute to the skills and enterprise of the Midlands, including a reconstructed village, a canal boat dock, transport including an electric tram and a trolleybus, a fairground, a colliery, etc etc. Dudley is on a hill, so WARM CLOTHING AND STOUT SHOES are essential.

The 'Bottle and Glass' public house opens daily and food is available in the Stables Restaurant and cafeteria.

Cost £15 (£14 Senior Citizens) which includes coach and museum entrance. If preferred a deposit of £8 and a post-dated cheque for £7 (£6 Senior Citizens) dated 1 April 1989, can be sent, payable to the LCA.

Coach leaves Leatherhead at about 8.30am but pick-ups can be made in Ashted and Bookham if arranged beforehand with Joan Kirby. Home about 7.30pm.

A booking form is enclosed.

### Friday, 21 April - 7.15pm for 7.45pm SHARP

Special General Meeting, followed by -  
Annual General Meeting, followed by -

A talk and audio visual given by Mrs Erica Wilkinson on "The History and Reconstruction of Pains Hill Park". Mrs Wilkinson is the Education Officer to the Trustees of Pains Hill Park.

It is hoped to visit Pains Hill Park later in the year.

### Sunday, 7 May - Wansborough and Puttenham "Walk"

This is an afternoon visit in your own transport, meeting in one of the villages about 2pm or 2.30pm. Final details are not yet complete, but the

walk will be led by Miss Gillian Drew who lives in the area and is, amongst many other things, the Hon. Librarian of the Surrey Archaeological Society. The cost will be £1 and numbers will be restricted to 20. A booking form is enclosed; please also send a stamped addressed envelope so that final details can be sent to you.

#### "BYGONE BOOKHAM" - TUESDAY, 28 MARCH 1989

The "Friends of the Leatherhead Museum" have arranged another talk by Mr S E D Fortescue on "Bygone Bookham", this time with the emphasis on the village centre and the Slyfield area. Tickets £2 including refreshments, are on sale at Stevensons (Toy Shop), High Street, Great Bookham. The talk is at the Old Barn Hall, Church Road, Great Bookham, starting at 8pm.

#### LEATHERHEAD PARISH CHURCH REPAIR FUND

The collection taken at our meeting on 20 January 1989, in aid of the Parish Church Repair Fund, raised £104. Thank you for your generosity.

#### "FROM GEORGIAN JUSTICES TO THE COUNTY COUNCIL"

The Surrey Local History Council and Surrey County Council are presenting a meeting describing two centuries of government and services in Surrey. It is being held at County Hall, Kingston-upon-Thames, on Saturday, 22 April 1989, at 2pm. The speakers are Deborah Jenkins, a former archivist in Surrey Record Office; and David Robinson, County Archivist of Surrey. There will also be an exhibition.

#### "WINDOWS OF STOKE D'ABERNON"

Every window of the 7th century church at Stoke D'Abernon contains excellent coloured glass, chiefly from the 15th century. A recently published book by John Waterson gives a detailed account of this, together with out-of-the-way historical material and coloured illustrations.

Cost £4-95 available from the Church, or by post £4-95 plus 65p postage and packing, from D V Burt, 42 Stoke Road, Cobham KT11 3BD.

#### THANK YOU -

To all those members who have already paid their 1989 subscriptions. We are particularly grateful to those members who have added donations to their subscriptions.

#### WELCOME TO EVEN MORE NEW MEMBERS -

Eales, Mr & Mrs S P - Ashted                      Gifford, Mr D C - Carshalton  
Underhay, Miss W J N - Bath, Avon

#### AN EXPLANATION -

The 450 copies needed of this Newsletter, plus the forms and all the AGM documents, amount to a lot of paper to be typed, printed by John Bull, then assembled and posted. If the order of the AGM papers is not as logical as it could be, it is because information has been processed as it came in - otherwise there would not have been time to complete it. It has also been fitted in in the best possible way to save expense. We hope your papers are sufficiently clear for you to deal with.

# LEATHERHEAD & DISTRICT LOCAL HISTORY SOCIETY

## SPECIAL GENERAL MEETING

A Special General Meeting will be held in the Dixon Hall, Leatherhead Institute, on Friday, 21 April 1989 at 7.15pm for 7.45pm SHARP \*

### A G E N D A

- (i) Minutes of Special General Meeting held on 15 April 1988 (copy enclosed)
- (ii) Approval of changes in the Rules required by the Charity Commissioners (paper enclosed)

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## ANNUAL GENERAL MEETING

The 42nd Annual General Meeting of the Society will be held in the Dixon Hall, Leatherhead Institute, immediately following the Special General Meeting on Friday, 21 April 1989.

### A G E N D A

1. Apologies for absence
2. Minutes of 41st Annual General Meeting held on Friday, 15 April 1988 (copy enclosed)
3. Matters arising from the Minutes
4. Presentation of Executive Committee Report for the year 1988 (copy enclosed)
5. Presentation of Society's Accounts for the year ended 31 December 1988 (copy enclosed)
6. Report of the Leatherhead Museum Accounts for the year ended 30 September 1988 (copy enclosed)
7. Review of subscription for 1990
8. Election of Officers and Committee for 1989 (paper enclosed)
9. Any other business

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\*The meetings will be followed by a talk and audio visual entitled "The History and Restoration of Pains Hill Park", given by Mrs Erica Wilkinson, Education Manager to the Pains Hill Park Trust

LEATHERHEAD & DISTRICT LOCAL HISTORY SOCIETY

Minutes of the 41st Annual General Meeting held at Leatherhead Institute at 8pm on Friday, 15 April 1988.

PRESENT: Mr J G W Lewarne - President  
 Mr L A Smith - Chairman  
 47 Members of the Society

1. APOLOGIES FOR ABSENCE - Received from:

Mr E Crawforth	Mr & Mrs A W J Read
Mr D Heath	Mrs M Salaman
Mr P How	Mr G Smith
Mr R Hume	Mr L F I Wolters
Miss J Madgwick	

2. MINUTES OF LAST MEETING

The adoption of the Minutes of the 40th Annual General Meeting was proposed by Mr L A Smith, seconded by Mr W V Seear and carried. They were signed by the President.

3. MATTERS ARISING FROM THE MINUTES

(a) Membership Cards - The question of issuing membership cards had been discussed by the Executive Committee at their first meeting after the last AGM. They had decided against the suggestion.

4. EXECUTIVE COMMITTEE REPORT

Mr Smith introduced the report. He thanked the Executive Committee for all their work over the past year, but particular thanks went to the Secretary, to the Editor for producing the Proceedings, and to the Programme Sub-Committee which was operating well and hopefully producing an acceptable programme of events. Also to many people doing jobs "behind the scenes", such as the team who make coffee for all the winter meetings; Mrs Rosemary Ellison who types the reports for the press; and Mr Stan Turner who tends the garden of the Museum.

The adoption of the report was proposed by Mr G Hayward, seconded by Mrs Mackenzie, and carried.

5. THE SOCIETY'S ACCOUNTS FOR 1987.

The Treasurer paid tribute to the superb condition in which Mr Mears had left the accounts, making his task as the new Treasurer very much easier. The accounts were self-explanatory, but Mr Marsh commented that subscriptions and the surplus for the year were slightly down on 1986.

The adoption of the accounts for 1987 was proposed by Mr E Marsh, seconded by Mr F Rice-Oxley, and carried.

6. REPORT ON MUSEUM ACCOUNTS FOR 1987

For the information of the meeting, Mr J Bull commented on the Museum Accounts for 1987.

7. SUBSCRIPTION FOR 1989

The Executive Committee recommended that no change should be made in the subscription rates, following the increase in 1988. This was agreed by the meeting.

## 8. ELECTION OF OFFICERS

These previous Committee were all willing to stand for re-election. It was proposed by Mr G J Gollin, seconded by Miss J Holman, and carried, that the Committee be re-elected en bloc.

## 9. APPOINTMENT OF AUDITOR

It was agreed that Mr J Kirkby should be asked to continue. The Society's thanks were given to him for his work over the past year.

## 10. ANY OTHER BUSINESS

- (a) Decoration of the Museum - Mr Bruce said he urgently needed help to paint the Museum. Mr Hayward was organising the volunteers. Dulux were offering free paint for projects such as this; Mr Bruce had applied for some for the Museum.
- (b) Beating of the Parish Boundaries - Mrs J Kirby reminded the meeting that it was hoped to revive this ancient ceremony.
- (c) Surrey Museum Council - Mr Bruce said that at the meeting of this Council in April 1988, it was noted that the new School examination would place much more emphasis on history. Students would be approaching Museums, and we must therefore be prepared with the information they need.
- (d) A History of Leatherhead - Mr Stuttard asked for the latest position on publication of the History. Mr Smith said that a Special Committee Meeting was being held following the AGM to finalise financing, printing etc. Estimates were being obtained. The selling price hoped for is £9-95.

Finance - Mr Smith had seen a representative of Esso. They offered backing to a maximum of £3000, but £1000 certain. The sales situation would be looked at after six months: they will make up any deficit up to £3000, but if there is a break-even position, £1000 will be paid.

Local companies generally had not been approached. The LCA had already tried this and the response had been very poor.

Lloyds Bank will advance £8000 at 2% over bank rate (at present 8%) plus £50 arrangement fee = £450 interest for six months.

Interest-free loans of £500 would be most welcome, and about eight have already been offered.

The Society itself had £5000 available.

Until 1 August 1988, orders for the book would be taken at a pre-publication price of £8. Publicity would be included in the Newsletters of the Society and the LCA, and the free newspapers.

- (e) Visit to Leatherhead Parish Church: 21 May 1988 - Mrs Heath said this visit would now start at 4pm as she had been able to arrange for our members to be shown the belfry whilst the bell-ringers were still there after a wedding. Tea would follow.
- (f) Lectures etc - Details were given of various seminars, lectures and exhibitions being staged by other Societies.

There being no further business, Mr Lewarne thanked members for attending and closed the meeting at 9.20pm.

# LEATHERHEAD & DISTRICT LOCAL HISTORY SOCIETY

Special General Meeting: 21 April 1989

Agenda Item (i)

MINUTES OF A SPECIAL GENERAL MEETING HELD AT 8PM ON FRIDAY,  
15 APRIL 1988 AT THE LEATHERHEAD INSTITUTE

PRESENT: Mr J G W Lewarne  
Mr L A Smith  
47 Members of the Society

The draft of the new Rules recommended by the Executive Committee was discussed and agreed with the exception of Section (b) of Rule 5 dealing with the composition of the Executive Committee. It was proposed by Mrs Gollin, seconded by Mrs Mackenzie and carried, that this section of Rule 5 should be reworded as follows:

"(b) Such further officers as are willing to stand as Committee members at an Annual General Meeting."

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Special General Meeting: 21 April 1989

Agenda Item (ii)

## CHANGES REQUIRED TO THE SOCIETY'S RULES

Clause 2(a) - Insert the words "for the public benefit" between "encourage" and "the"

Clause 3(g) - Amend Rule to read:

"Junior Members shall enjoy all the rights and benefits of membership but shall not be eligible for membership of the Executive Committee, nor receive free issues of the annual Proceedings of the Society."

Clause 3(k) - Add "Anyone refused or terminated from membership has a final right of appeal to a General Meeting."

Clause 4(a) - Insert the words "or one tenth of the membership whichever is the greater" after "ten members"

Clause 9 - Delete present Clause and substitute:

"Alterations to this Constitution shall receive the assent of two-thirds of the members present and voting at an Annual General Meeting. A resolution for the alteration of the Constitution must be received by the Secretary of the Society at least 21 days before the meeting at which the resolution is to be brought forward. At least 14 days' notice of such a meeting must be given by the Secretary to the membership, and must include notice of the alteration proposed. Provided that no alteration to Clause 2 (Objects), Clause 8 (Dissolution) or this Clause shall take effect until the approval in writing of the Charity Commissioners or other authority having charitable jurisdiction shall have been obtained; and no alteration shall be made which would have the effect of causing the Society to cease to be a charity in law."



# LEATHERHEAD & DISTRICT LOCAL HISTORY SOCIETY

EXECUTIVE COMMITTEE REPORT FOR THE YEAR 1988

Agenda Item 4

## EXECUTIVE COMMITTEE FOR THE YEAR 1988

Chairman	L A Smith		
Secretary & Membership Secretary	Miss J Fuller	Sales Secretary	G Hayward
Treasurer	E Marsh	Lecture Secretary	N H West
Museum Treasurer	J R Bull	Records Secretary	No appointment
Museum Curator	D Bruce	Archaeology Secretary	E Crossland
Editor	Dr D F Renn	Programme	Sub-Committee
Librarian (part-year)	F Kirby	Committee Members	Mrs L Heath
		(3)	R A Lever
			Vacancy not filled

## MEMBERSHIP

Regretfully 31 December 1988 saw the resignation of Mr J G W Lewarne after 12 years as our President. He does, of course, remain an Honorary Member.

In November 1988 the Executive Committee was very pleased to give Honorary Membership to Mr & Mrs Vardey in recognition of their work in producing the Society's new book "A History of Leatherhead".

The number of members of the Society at the end of 1988 was:

	1988	1987
Ordinary members	163	180
Husband & Wife members (74 x 2)	148	130 (65 x 2)
Honorary members	10	8
Juniors	1	5
	<u>322</u>	<u>323</u>

The adult subscriptions were increased on 1 January 1988 to £5 ordinary members, £7-50 Husband & Wife. The Junior subscription remained at £1.

## PUBLICATIONS

### "A History of Leatherhead"

Owing to difficulties with the first printer instructed, Adlard & Co Ltd, the book was not available for sale until 5 November 1988, a further two months later than originally planned. Revised arrangements for issuing copies to advance purchasers were put into effect and most collected their copies from the Museum during the week 21-26 November. Those who did not were contacted where possible and by the end of the year nearly all books had been claimed.

Sales through bookshops, in the Museum, from a barrow in the Swan Centre and at meetings, have gone very well, 1894 books having been disposed of by 31 December 1988, out of a total print run of 2500. Unsaleable books numbered 149, an unacceptably high number on which negotiations are taking place with L R Printers Ltd, who took over from Adlards.

Public reaction to the book has been complimentary, reviews have been good and the Society can justifiably feel proud of the result of so many years' work. The Committee thank most sincerely everyone who has been involved in the production and marketing of the book, in whatever capacity, and also those who made interest-free loans, thus saving the Society several hundred pounds in bank charges.

Mr & Mrs Vardey were made Honorary Members of the Society at a combined presentation and book launch ceremony in the Leatherhead Institute Library on 9 November 1988, to which the press and all researchers and contributors were

invited. It is the Committee's intention to make a further presentation to the Vardeys in due course in recognition of the immense amount of work undertaken by them and the considerable saving in the cost of production brought about by Mr Vardey both designing the book and producing all the art work.

#### PROGRAMME

The Programme Sub-Committee for 1988 was composed of Dr D F Renn, the Secretary, Mrs L Heath, Mr G Hayward - and Mrs A Elmer until her untimely death in October 1988.

Three whole day visits were made:

- April 30 Amberley Chalk Pits Industrial Museum and Chalk Farm, Coombes. Organised by Mrs A Elmer.
- August 21 Petersfield "Walk" arranged by Petersfield Historical Society, whose Chairman, Mrs Ray, entertained members to coffee in her home. The walk was followed by an afternoon visit to the house and gardens of Uppark. The whole day was organised by Mrs M Rice-Oxley
- October 1 Visit to Shoreham-by-Sea, arranged and led by Mr Peter Brandon, organised by Mr A Gillies

Two half-day visits were made:

- May 21 Visit to Leatherhead Parish Church. Tour organised and led by Mrs L Heath
- June 26 Visit arranged by Ockley Local History Society to small Tudor houses in Ockley, by permission of the residents. Organised by Dr D F Renn

Monthly lectures were well attended, members seeming to appreciate the accommodation at the Leatherhead Institute:

- January 15 "Travellers to Epsom Wells" - Maurice Exwood
- February 19 "The Civil War in Leatherhead" - Jack Stuttard
- March 18 Selection of the Society's slides of Ashted, presented by R A Lever
- April 15 The 41st Annual General Meeting of the Society
- October 14 The Dallaway Lecture, given by K W E Gravett - "An Introduction to Surrey Houses"
- November 18 "Methods and Problems of Tracing Your Ancestors" - Lewis Roworth
- December 16 The Christmas Miscellany - an evening of short, interesting and amusing talks given by members themselves

The Society and the "Friends of the Leatherhead Museum" jointly made two contributions to Mole Valley Council's "Festival of Arts 1988":

- September 23 "Bygone Leatherhead - A Historical Tour" - An illustrated talk given by Stephen Fortescue
- October 21 "Ashted Pottery" - A talk given by Mrs Joy Hallam on the history and production of the pottery, illustrated by slides and examples of Ashted pottery.

## ARCHAEOLOGY

Some Society members spent a few days in August working on the Iron Age and Roman site at South Farm, Lightwater.

Building work at the Esso site in Ermyrn Way, Leatherhead, uncovered three more Anglo-Saxon graves.

## LEATHERHEAD MUSEUM

The main exhibition on display during 1988 told the story of the schools of Leatherhead and Ashted over the last 150 years. The organisers - Mesdames Heath, Cree and Warner - produced a most attractive and informative wall display, backed up by a comprehensive range of items, many borrowed from local schools and the Museums of Guildford and Reigate Priory. Several schools sent parties to see the exhibition, and many a visitor re-lived their school days.

Hampton Cottage was the focal point for the distribution of the advance-sale copies of the newly-published "A History of Leatherhead", full price copies also being on sale.

Group visitors came from the Dorking Local History Group and local Townswomen's Guilds, Women's Institutes and the National Women's Register.

A steady stream of objects, photographs and documents relative to our area are being handed in to the Stewards - material which might otherwise be lost to the Society.

Basic costs at Hampton Cottage - lighting, heating, water, insurance etc - amounted to £312, whilst donations from visitors totalled £300. Profit on sales of Museum goods was £78. In addition, the Museum benefitted by £255 from the "Bygone Leatherhead" evening and by £210 from the "Ashted Pottery" evening.

Thanks are due to all the many people who have given freely of their time and energy to staff and maintain the Museum and garden. Volunteers to steward and decorate the museum are always needed.

## LIBRARY

The Society's Library continued under the care of Mr Liam Sumption as Acting Librarian until October 1988, when Mr Frank Kirby became the Society's Librarian. Mr Sumption continued to organise the rota of volunteer stewards for the Institute Library. Members have stewarded this Library for several years now, a responsibility undertaken in return for space there for the Society's own Library and Leatherhead Records, for which the Institute Trustees are sincerely thanked.

## PUBLICITY

Press reports - Items of news of the Society and its activities have been sent to the press by Mr R P Johnson. Good coverage has resulted, which has helped to enhance the Society's reputation.

Speakers - Requests for speakers on local history topics were received from other organisations and Societies, and were all met.

Town Walks - Several groups from other organisations and Societies were given tours of Leatherhead and the Museum, including one group which spent a whole day as guests of the Society.

**Exhibitions - Displays** have been mounted at many of the Society's meetings and at the Museum. All have benefitted from the very professional skill of Mrs Eileen Warner.

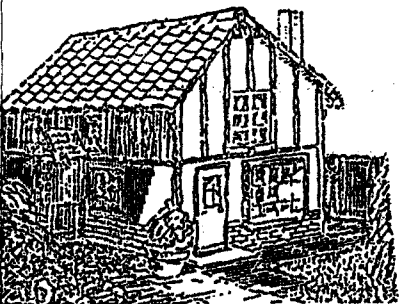
**RECORDS**

A Record Secretary has still to be found. The four Parish Archivists have continued to receive and index information.

**SALES**

The Society's publications were on sale at most meetings during the year, together with literature from other sources.

The Executive Committee thanks all members for their support over the past year, particularly those members who have helped with the many jobs, large and small, that keep the Society alive and flourishing.



LEATHERHEAD MUSEUM  
AND HERITAGE CENTRE TRUST  
Reg. Charity No. 273978.

Agenda Item 6

HAMPTON COTTAGE,  
64, CHURCH STREET,  
LEATHERHEAD,  
SURREY.

ANNUAL ACCOUNTS  
AS AT 30 SEPTEMBER 1988

	<u>1987</u>	<u>1988</u>
	£	£
<u>INCOME</u>		
1. General Donations	156. 80	300. 47
2. Profit on Sale of Books and Leaflets	87. 95	77. 59
3. Net proceeds from public lecture (Bygone Leatherhead)	Nil	255. 00
4. Interest from Investments to meet Loan Repayment	620. 54	613. 51
5. Interest from Bank Deposit Account	36. 18	27. 86
	<u>901. 47</u>	<u>1,274. 43</u>
<u>EXPENDITURE</u>		
6. Administration and repairs	186. 20	133. 87
7. Services charges	166. 31	178. 48
8. Investment. £650 N.V. 9% Treasury Stock 1992/6	614. 97	617. 15
	<u>967. 48</u>	<u>929. 50</u>
<u>SUMMARY</u>		
9. Bank Balance at the beginning of the year	636. 21	570. 20
10. Excess of Income over Expenditure	Nil	344. 93
11. Excess of Expenditure over Income	- 66. 01	Nil
12. Bank Balance at the end of the Year.	<u>570. 20</u>	<u>915. 13</u>

Please note that the accumulation of investments, to meet our principal loan of £7,500, now amounts to £6,318., N.V. We also have a short term loan of £500 which becomes payable in 1989.

AUDITOR'S REPORT

I certify that I have made an examination of the books and records of the Trust and that the foregoing Statement is in accordance therewith and is, in my opinion, correct.

Accountant and Auditor  
Great Bookham, Surrey

I declare that the foregoing Statement of Accounts is correct

J. R. Bull  
Treasurer of the Trust

Date 20 November 1988

# LEATHERHEAD & DISTRICT LOCAL HISTORY SOCIETY

## Agenda Item 5

### ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 1988

<u>1987</u>	INCOME	<u>1988</u>
1,127.00	Subscriptions	1,436.38
337.73	Donations to Society	333.90
25.50	Surplus from outings and visits	141.20
9.65	Surplus from meetings (refreshments)	2.38
-	Proceeds from meetings & lectures (Museum)	475.00
164.75	Sales of books, etc	97.41
-	- other than Sheila Hind publications	
-	Profit from 1988 sales of "A History of Lea'head"	2,961.76**
1.00	Sundry income	5.60
401.89	Interest from NSB Investment Account	<u>488.57</u>
<u>2,067.52</u>	Total income	<u>£5,942.20</u>
	EXPENDITURE	
1,329.69	Printing (Proceedings, Newsletters, stationery)	1,646.65
215.37	Administration expenses	322.73
83.50	Cost of meetings and lectures	-
-	Proceeds from lectures passed to Museum	475.00
21.93	Sundry purchases and expenses	-
35.00	Subscriptions to other Societies	<u>35.00</u>
<u>1,685.49</u>	Total expenditure	<u>£2,479.38</u>
382.03	Surplus of income over expenditure	<u>£3,462.82</u>
	SHEILA HIND PUBLICATION FUND	
	INCOME	
39.00	Sales of Occasional Paper No 3	34.00
847.00	Sales of "Of Good Report"	80.50
177.85	Interest from NSB Investment Account	<u>234.05</u>
<u>1,063.85</u>		348.55
	EXPENDITURE	
800.00	Printing costs	-
<u>263.85</u>	Surplus of income over expenditure	<u>£ 348.55</u>

\*\*\*Note - this profit figure arises as follows:

1,947 books disposed of by 31.12.88	£15,517.15
553 books in stock (at cost)	<u>3,467.82</u>
	18,984.97
Less costs of production & publication	<u>16,023.32</u>
Profit from actual sales up to 31.12.88	<u>£ 2,961.76</u>

# LEATHERHEAD & DISTRICT LOCAL HISTORY SOCIETY

BALANCE SHEET AS AT 31 DECEMBER 1988

Agenda Item 5

<u>1987</u>	SOCIETY	<u>1988</u>
	3,837.93 Total funds b/fwd	4,219.96
	382.03 Surplus for the year	3,462.82
	<u>4,219.96</u> Total funds c/fwd	<u>7,682.78</u>
	SHEILA HIND PUBLICATION FUND	
	Total funds b/fwd	2,278.20
2,014.35	Surplus for the year	<u>348.55</u>
<u>263.85</u>	<u>2,278.20</u> Total funds c/fwd	<u>2,626.75</u>
	<u>£6,498.16</u>	<u>£10,309.53</u>
	REPRESENTED BY:	
	ASSETS	
	4.50 Cash in hand	28.73
	559.28 Lloyd's Bank Current a/c	8,848.13
	5,736.43 NSB Investment a/c	1,709.05
	<u>6,300.21</u> Total cash funds	<u>10,585.91</u>
	"History of Leatherhead" - value of unsold stock	3,467.82
252.45	"Hampton Cottage" Story" - Stock value	184.45
		<u>3,652.27</u>
	Debtors - sales of "History of Leatherhead"	3,174.24
<u>6,552.66</u>	<u>Total assets</u>	<u>6,826.51</u>
	<u>17,412.42</u>	
	LIABILITIES	
	Subscriptions received in advance:	
	- for 1989	412.50
	- for 1990	5.00
	- for "Friends"	52.50
(54-50)		<u>470.00</u>
	"History of L'hd" - Printing	2,000.00
	Sundry creditors	32.89
	Interest-free loans	<u>4,600.00</u>
	<u>Total liabilities</u>	<u>(7,102.89)</u>
<u>£6,498.16</u>	<u>Total net assets</u>	<u>£10,309.53</u>

I certify that the above statement is in accordance with the books and records produced to me and is, in my opinion, correct

Dated 9.2.89

(Signed) 8 A KIRKBY Hon Auditor

E MARSH Hon Treasurer

# LEATHERHEAD & DISTRICT LOCAL HISTORY SOCIETY

Agenda Item 8

## ELECTION OF OFFICERS AND COMMITTEE

Up to 14 February 1989, nominations for officers and committee for 1989 had been received as follows:

Chairman	L A Smith (Until 30 June 1989) Mrs L Heath (From 1 July 1989)
Secretary & Membership Secretary	Miss J Fuller
Treasurer	E Marsh
Editor	Dr D F Renn
Museum Curator	D Bruce
Museum Treasurer	J R Bull
Archaeology Secretary	E A Crossland
Lecture Secretary	N H West
Sales Secretary	G Hayward
Record Secretary	No nomination received
Librarian	F Kirby
Programme	(Sub-Committee)
Committee members (3)	J R Clube



Since the papers for the Special General Meeting were prepared, the Charity Commissioners have asked for further alterations to our Rules:

Add to the end of Rule 6(d):

".... provided that:

- (i) The majority of members of any sub-committee shall be Executive Committee members, and
- (ii) Any sub-committee must report back on all its activities to the Executive Committee as soon as practicable."

Copies of the Society's Rules will be available at the meeting.