

**LEATHERHEAD & DISTRICT LOCAL HISTORY SOCIETY**  
**Registered Charity No 802409**

**Chairman**

Mrs L Heath  
5 St John's Avenue  
Leatherhead KT22 7HT  
Lea 372603

**Treasurer**

C V M Latham  
1 The Knoll  
Leath'd KT22 8XH  
Lea 372055

**Secretary**

Miss J Fuller  
21 Kingston Hse Gdns  
Leatherhead KT22 7HL  
Lea 386348

**NEWSLETTER 1/92**

**FEBRUARY 1993**

**LAWRIE SMITH, MBE**

It was with great sadness that we learned of the death on 22 January, of Lawrie Smith, one of the Society's Vice-Presidents. Our sympathy goes to Eileen and to the rest of his family.

During the years of his membership, Lawrie acted in many capacities. He was elected Vice-Chairman in 1980, becoming Chairman in 1981. He resigned in 1989 and was then appointed Vice-President. He was an Honorary Member of the Friends of the Museum.

An outstanding event during his Chairmanship was the publication of "A History of Leatherhead". Its production needed courage because of the large amount of money involved, and it was Lawrie's able handling of its financing and sponsorship that ensured its great success. Lawrie also arranged with the Leatherhead Institute Trustees for the Society's members to steward the Institute Library, and for the Society's Library to be housed there. He was a great stalwart in the first days of Hampton Cottage, performing many tasks, though he will be remembered best for his magnificent carpentry. At our monthly meetings he was lately to be found helping Eileen make the coffee, the last time being at the Christmas Miscellany.

Lawrie will be greatly missed by the Society.

**ANNUAL GENERAL MEETING - 19 MARCH 1993**

The 46th Annual General Meeting of the Society will be held at the Leatherhead Institute on Friday, 19 March 1993. Papers for the meeting are enclosed.

Volunteers to serve on the Committee are most welcome. Anyone able to help is asked to get in touch with the Chairman or any member of the Committee: we shall be glad to hear from you.

**Subscriptions** - The amount of subscription is reviewed at the AGM each year, for implementation the following January.

This year the Committee will recommend an increase from £6 to £8 for single membership, and from £9 to £12 for Husband & Wife membership. The Committee has thought long and hard about

raising subscriptions, and although they are very reluctant to make this recommendation, increasing overheads have forced the decision. All costs are rising - printing, stationery, postage etc; also the Society has, after discussion with the Museum Trustees, recently assumed financial responsibility for the running costs of the Museum. And, of course, interest rates have dropped, substantially reducing the Society's income from its investments. It is hoped members will approve these increases in subscription.

### 1993 SUBSCRIPTIONS

This year's subscriptions were due on 1 January. They are coming in well, but there are still a good many outstanding - we hope those unpaid members are continuing their membership, but the Secretary would be most grateful if anyone who wishes to resign would let her know. A subscription payment form is enclosed. Our Rules say that membership ends if payment is not received by 31 March.

Covenants - As explained in the November 1992 Newsletter, the Treasurer has introduced a Covenant scheme. Very few have so far been received, but already £80 of tax can be reclaimed and added to the Society's income. So PLEASE complete the enclosed form and return it to the SECRETARY. Filling in the form is all you have to do - the Treasurer will do the rest. But please ensure that the Covenant is dated prior to the date of your payment, otherwise tax cannot be claimed for this year.

### NEW MEMBERS

We welcome these new members:

Alderman, J	Stoke D'Abernon
Aldridge, Mrs R	Fetcham
Clark, Mrs P A	Leatherhead
Hunt, Mr & Mrs C	Banstead
Packham, Mrs V	Oxshott
Payne, Mr & Mrs L W	Epsom
Roake, J	Templecombe, Somerset
Thursby, P A	Leatherhead
Woolmer, Mr & Mrs G F	Ashtead

### ASHTREAD HISTORY PROJECT

Photographs are sought showing:

1. The removal of the former 'Iron Church' from the site of the present St George's Church to the site of the future Scout hut in Woodfield, in 1906, and

2. Placards erected at the end of Farm Lane, at the junction with Epsom Road, where Major Chance proposed to build shops c1950.

Locations are also sought for ASHTEAD PARISH MAGAZINES for 1915 to 1946 inclusive which are not to be found in the Society or Parish records.

Please contact Howard Davies (0372-275542) or Alan Gillies (0372-274616) if you can help.

#### RECORDS

A number of recent developments affecting the Society's records will be of interest to members.

Geoffrey Gollin, whose death was reported in the November 1992 Newsletter, had a large library of research material accumulated over many years, and Mary Gollin said we would be welcome to have this material. It seemed to fill the room! It comprised files, loose papers, cards, census lists, directories and maps, mainly concerning Ashtead, and material which formed the basis of his many articles and publications.

An inventory of the papers was prepared, and this list and the papers themselves, are now held by the Ashtead Archivist, Jack Willis, who is incorporating them into the Ashtead records. They constitute a valuable addition to the records.

For many years, Miss J Burnett has been providing the Society with cuttings from the Leatherhead Advertiser but she has now decided that the time has come to lay aside her scissors. A letter has been sent to her expressing our thanks for this service so willingly given.

The Leatherhead Archivist, Liam Sumption, has resigned. The Society is most grateful to him for performing this task for several years, and also for preparing an inventory of our library. The Records Secretary will take over Liam's responsibilities in addition to the overall coordination of the Society's records in the Parishes of Ashtead, Bookham, Fetcham and Leatherhead.

A review of the Society's records, and particularly the indices, is at present under way. The Society has been accumulating records since its inception in 1946, and by the 1980s the volume was so great that it became necessary to distribute them to the four Parishes, each with its own Archivist. The existing system of allocation of reference numbers has been maintained to avoid the risk of duplication in the future.

The two main categories of records held are designated "W" for copies of official documents, and "X" for information of a general nature. The location of a given document is indicated by a Parish prefix, thus: AW, BW, LW, FW. Examples are:

BW 127: Census Great Bookham 1871  
BW 128: Census Great & Little Bookham 1871

and in the "X" series:

AX 149: Note re a projected Private Hotel in Ashtead  
FX 150: Correspondence re Pierae de. Feccham - 13th  
century

The "W" series index was completed to November 1992; and the "X" series is well on the way. Copies of the "W" index have been passed to SRO Kingston and the Surrey Local Studies Office at the Public Library in Guildford. Both these offices are interested to see whether the records of local societies such as ours can be made more widely accessible to researchers.

As this exercise is still in progress, it is suggested that anyone not already familiar with the records and who wishes to consult them, should contact the Records Secretary in the first instance - Roddy Clube: 0372- 453145

#### LEATHERHEAD WAR MEMORIAL

For some years Liam Sumption has been engaged in an exercise to determine the precise fate of the 117 Servicemen whose deaths are recorded on the Leatherhead War Memorial of the 1914-1918 war. This has involved, inter alia, examination of contemporary war diaries, enquiries with Regimental and Naval records offices, and coordination of the details with entries in the Parish Magazine during the war.

The papers contain a comprehensive index and a map with overlays of the Ypres salient battle ground.

These papers are a valuable addition to the Leatherhead records. Their reference is LX696 and they are available for researchers. They may also be of direct interest to descendants of those commemorated on the Memorial.

#### THE SWAN HOTEL - From Mary Rice-Oxley

Does anyone know of the existence of plans of the Swan Hotel, Leatherhead? I am planning to write a paper on its history and the plans would be of great interest. Please phone 0372-453285.

#### ASHTEAD COMMON

The September 1992 issue (No 3) of the Ashtead Common News Letter, published by the Corporation of London, contains an article on the City (Coal Tax) Posts to be seen on the Common and which is complementary to the paper on the subject in Vol.5 No 4 (pp 121-124) of the Society's Proceedings.

The Corporation's Community Woodlands Officer (Bob Warnock) will be leading a Guided Walk of about two and a half hours, across the Common on Thursday, 25 March 1993, starting at Woodfield, opposite the railway crossing, at 10am. All welcome.

#### SURREY LOCAL HISTORY COUNCIL

Surrey Local History Council Spring Meeting is on Saturday, 27 March 1993 at St Matthews Church Hall, Redhill, starting at 2pm. The subject is: SURREY IN MAPS. Three talks: The Early Years of the Ordnance Survey - Stephen Rendell; Maps in the Surrey Records Office - Elizabeth Stazicker; Tithe Maps in Surrey - Richard Oliver. Tickets in advance £4 - at the door £5 - from Mrs G M Crocker, c/o The Guildford Institute, Ward Street, Guildford GU1 4LH.

Annual Symposium - Early notice for the next symposium: Saturday, 13 November 1993 at the University of Surrey: "1000 Years of Royalty in Surrey"

#### SALE OF EARLIER PROCEEDINGS

Copies of surplus Proceedings for 1971-1974 are available at 50p each plus any postage, from the Sales Secretary at 72 Culverhay, Ashted KT21 1PS, or by phone - 0372- 275542, as follows:

- 1971 (3) D F Renn et al: Finds at Bell Lane, Fetcham  
W J Blair: A Medieval Grave-Slab in Gt Bookham Churchyard  
J.H Harvey: Sweech House, Gravel Hill, Leatherhead  
D F Renn: The date of the first Leatherhead Bridge  
A W G Lowther: Lady Diana Howard's Account Books 1691-1722  
S R C Poulter: Graffiti in Mickleham Church
- 1972(14) A W G Lowther: Obituary  
D F Renn: The Pinchun Deed  
D F Renn: The Old Bridge at Leatherhead  
Miss J Harding et al: Mansion Cottages, Church Street, Leatherhead  
A W G Lowther: Lady Diana Howard's Accounts continued  
W J Blair: A Survey of Churchyard Monuments in the Leatherhead area - Pt I - Ashted  
D F Renn: The Milestones of the Guildford Turnpike
- 1973 (7) W J Blair: Churchyard Monuments Pt 2: Gt & Lt Bookham  
W J Blair: 3 Church Street, Leatherhead  
W J Blair: Fragments of an early Continental Brass in Leatherhead Church  
Dr A D Cox: The Cherson Family of Fetcham

- 1974(12) W J Blair: Early Manorial Records of Leatherhead -  
Part I - Three Rentals of Pachenesham Parva  
W J Blair: The Will of Robert Russell, Vicar of  
Leatherhead  
Miss J Harding: 18-20 Rectory Lane, Ashtead  
W J Blair: Churchyard Monuments Pt 3 - Fetcham and  
Headley  
Dr A D Cox: The Sherson Family of Fetcham (conc.)  
R A Lever: The Agricultural Returns for Copthorne  
Hundred in 1801  
W J Blair: Leatherhead Church Tower in 1844

Copies of earlier years have recently sold well, to the benefit of the Society's finances. There are still a few copies of the 1955 and 1969 editions left in stock.

REVIEW OF "HISTORY OF EWELL" (1992) BY CHARLES ABDY.  
Published by Phillimore £12.95

Charles Abdy has produced a fine History of Ewell to add to the many well-researched historical studies of Surrey parishes which have appeared in recent years. It traces Ewell's development as a village from Roman and Saxon times to the present day, with accounts of the medieval manor, Nonsuch Palaces, the church, schools and local administration.

The book's value is greatly enhanced by 139 good illustrations, including the village as it used to be, Roman pottery from recent excavations, buildings old and new, social activities and distinguished residents.

J C Stuttard

#### PROGRAMME

The March and April meetings will be held at 7.30pm for 8pm in the Abraham Dixon Hall of the Leatherhead Institute - a reminder that the entrance fee, which includes coffee and biscuits, has been increased to 50p for members, £1 for visitors.

Friday, 19 March - The 46th AGM, followed by a talk by Geoff Hayward on Abraham Dixon, who gave the Institute to the townspeople of Leatherhead. The centenary of its official opening is being celebrated in February 1993.

Friday, 16 April - "The Watermills of Surrey". An illustrated talk by Derek Stidder, an engineer working for a London Local Authority. His research into the watermills of Surrey spans some 15 years, leading to the publication of a book on the subject in 1990. He is also the author of "The Industrial History of Reigate and Banstead District".

Wednesday, 12 May - Afternoon Visit to Albury Park and Saxon Church This house used to be the Mansion of Albury and now provides sheltered accommodation. It is basically Tudor, but has been considerably altered, particularly by Pugin in 1850. It has 63 Tudor chimneys. The garden was laid out originally by John and George Evelyn between 1605-08. An interesting small Saxon Church is within the Park, and although now "redundant" is well kept and open for viewing.

Please arrive at the house (by your own transport) at 2.30pm for a guided tour which takes around half an hour, after which you may walk round the park and visit the church at your leisure. A booking form is enclosed. The party rate for the visit is £1.

To reach Albury House, take the A25. Almost opposite the Silent Pool is a road. Continue up this road (passing the Catholic Church) to the junction of The Street and New Road. On your left is a lodge with a track straight up to the house, where parking space is clearly marked. (Page 102 of the Surrey Street Atlas shows the route very clearly.)

Saturday, 15 May - Joint visit with LCA to Crich Tramway Museum and Kedleston Hall, Derbyshire.

Travel to Derbyshire is by Executive coach with toilet on board and a fridge with cold drinks for sale.

At the Tramway Museum are over 40 steam, horse-drawn and electric trams, many of them painstakingly restored by staff and volunteers. Ride as many trams as you like.

Leave at 2.30pm for Kedleston Hall, just north of Derby. Kedleston, the home of the Curzon family since the 12th century, was rebuilt from 1759, principally by Robert Adam, as a great classical palace to house the works of art collected by Sir Nathaniel Curzon. The Indian Museum houses the objects collected by Lord Curzon, Viceroy of India from 1899-1905. Kedleston is National Trust - free to members showing their cards, £3-90 for non-members. Leave at 5.30pm - one stop at North Oxford Services - arrive Leatherhead approximately 9pm (hopefully!)

The cost of £14-50 - £14 OAPs - can be paid in two instalments and includes ONLY return coach fare and entrance to Tramway Museum, but no food. Lunch available at Tramway Museum cafe, drinks and ice-creams at the Refreshment Pavilion, or bring a picnic. Tea at Kedleston Restaurant.

Pick-up places are:

Bookham	Church Bus Stop	7.30am
Fetcham	Lower Road/Ridgeway Bus Stop	7.35am
Ashted	Peace Memorial Hall	7.40am
Leatherhead	Linden Court Bus stop	7.45am

Booking form enclosed.

#### THE FRIENDS OF THE LEATHERHEAD MUSEUM

The Friends of the Museum have arranged a visit to:

Dorking Caves - Sunday, 14 March

Underneath the main thoroughfare and houses of the centre of Dorking lies a network of caves hewn out of the soft sand and sandstone upon which the town is built. Over the centuries these have been used for many purposes: the storage of contraband, "Duty free goods" and family treasures.

With the kind co-operation of the Dorking Local History Group, we shall have the opportunity to visit these caves on Sunday, 14 March. The Group are also specially opening their Museum for us to visit.

The entrance to the caves is in South Street, beside the War Memorial, and those who have their own transport should foregather there at 3pm. Friends who need transport should be at Hampton Cottage at 2.30pm. Please complete the enclosed form. The cost will be £1-50 per person.

The Friends are planning two events during the year, details of which will be announced later. But we can tell you that one is a talk by Edwina Vardey in June, and the other a coffee morning in August. The Friends hope that both these events will raise money to enable them to continue to help the Museum.



LEATHERHEAD & DISTRICT LOCAL HISTORY SOCIETY  
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A N N U A L G E N E R A L M E E T I N G

The 46th Annual General Meeting of the Society will be held in the Dixon Hall, Leatherhead Institute, at 7.30pm for 8pm on Friday, 19 March 1993 \*

A G E N D A

1. Apologies for absence
2. Minutes of the 45th Annual General Meeting held on 20 March 1992 (Copy enclosed)
3. Matters arising from the Minutes
4. Presentation of Executive Committee Report of the Society's activities during 1992 (Copy enclosed)
5. Presentation of Society's accounts for the year ended 31 December 1992
6. Appointment of Honorary Auditor
7. Report of the Leatherhead Museum accounts for the year ended 30 September 1992 (Copy enclosed)
8. Review of subscription for 1994.
9. Election of Executive Committee for 1993/94 (Paper enclosed)
10. Any Other Business

\*The AGM will be followed by a talk given by Geoffrey Hayward, on Abraham Dixon, who gave the Leatherhead Institute to the town. February 1993 is the centenary of its official opening.

LEATHERHEAD & DISTRICT LOCAL HISTORY SOCIETY  
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MINUTES OF THE 45TH ANNUAL GENERAL MEETING HELD AT THE  
LEATHERHEAD INSTITUTE AT 8pm ON FRIDAY, 20 MARCH 1992.

Present: S E D Fortescue - President  
J G W Lewarne - Past President  
Mrs L Heath  
67 Members of the Society

1. APOLOGIES FOR ABSENCE - Received from
- |                    |                   |
|--------------------|-------------------|
| Mr & Mrs G Austin  | Mr & Mrs J R Bull |
| Mrs J Kirby        | Mrs M Lear        |
| Mrs A Lillywhite   | J Middlemas       |
| P Sutherland-Waite |                   |

Mr Fortescue opened the meeting by welcoming those present, especially Mr J G W Lewarne, whom it was very pleasant to see. He expressed regret that James Farmer, a founder member and an Honorary Member for many years, had died in October 1991.

The past year had been a very successful one, with the Proceedings as good as ever, thanks to the Editor, Jack Stuttard. Ernest Crossland and his team had been very busy excavating the well at Hampton Cottage. It appeared there was another ten feet to go - about ten days work. Eric Gardener, the Ashted Parish Archivist for several years, had now decided to retire and had been replaced by J C Willis. Mr Fortescue thanked all the Parish Archivists for their work.

2. MINUTES OF THE 44TH ANNUAL GENERAL MEETING

The acceptance of the Minutes of the meeting held on 15 March 1991, was proposed, seconded and agreed.

3. MATTERS ARISING - No matters arising

4. EXECUTIVE COMMITTEE REPORT

Mrs Heath introduced this report, firstly thanking the Committee for the great amount of work done behind the scenes. David Bruce and Geoff Hayward had both decided to retire this year after many years service in many capacities - the Society's thanks to them for all their efforts. The Amstrad computer had been a success and was cutting down the Secretary's work a great deal. Mrs Heath also thanked the Press Officer, Ron Johnson, The Coffee Team, headed by Eileen Smith, the President for a vast amount of help and advice, and all members for their interest and support.

Mr Fortescue in turn thanked Mrs Heath for all she had accomplished over the past year. This was cordially agreed by those present.

The acceptance of the Executive Committee Report was proposed, seconded and agreed.

Storage Space - Mr L A Smith asked about the present position on the basement at The Priory. Mrs Heath said the lease had just been signed and work was to be started almost immediately. Volunteers would be needed to paint the basement and it was expected to be ready for occupation at the end of April.

#### 5. SOCIETY'S ACCOUNTS

The Treasurer, Mr C V M Latham introduced the accounts which had been circulated to members before the meeting. He said the figure for the Sheila Hind fund was incorrect and should be £369-84, not as shown in the accounts, although the final figure was correct.

Income - Interest received was higher than in 1991

Expenditure - Also higher, mainly due to the cost of the computer which is being written off over three years.

The acceptance of the accounts was proposed, seconded and agreed.

#### 6. APPOINTMENT OF HON AUDITOR

Mr Kirkby was willing to continue. His re-appointment was proposed, seconded and agreed. A vote of thanks was given to him for his work for the Society.

#### 7. MUSEUM ACCOUNTS

In the absence of the Museum Treasurer, Mr J R Bull, Mr D Bruce introduced the accounts for the information of Society members. The repayment of the original loan for the purchase of Hampton Cottage, was due in 1996: money available for its repayment was being used for investment. Mr Bruce mentioned that several lecture fees had been donated to the Museum, and the Friends of the Museum had again given £100 to the Museum Trustees.

New Museum Trustee - Mrs Heath apologised for lack of notice to members, but a new Trustee was needed for the Museum, whom the Annual General Meeting must appoint. It was suggested that Mr Donald James Graham Lamden should be appointed - an estate agent whose assistance in the proper management of the Museum building would be invaluable.

Mr Lamden's appointment was proposed, seconded and agreed by the meeting.

#### 8. REVIEW OF SUBSCRIPTION

No alteration was necessary.

#### 9. ELECTION OF EXECUTIVE COMMITTEE

Before proceeding with the election of the new Committee, Mr Fortescue made presentations to David Bruce (Museum Curator) and Geoff Hayward (Sales Secretary) as an expression of the Society's thanks for their work over many years and in many capacities.

Mr J Middlemas was also having to resign, as his present business commitments were taking him away from home very frequently. The meeting thanked Mr Middlemas for all his work for the Society.

All the remaining members of the previous Committee were willing to stand for re-election. It was proposed, seconded and agreed, that they be re-elected en bloc.

Museum Curator - The election of Mr Trevor Edwards (with Mrs Edwards as his Deputy) was proposed, seconded and agreed.

Mr Edwards said he would do his best to keep the Museum going from strength to strength.

Sales Secretary - The election of Mr H J Davies (with Mrs Davies as his Deputy) was proposed, seconded and agreed.

Committee Member - The election of Mrs Janet Goldsmith was proposed, seconded and agreed.

#### 10 ANY OTHER BUSINESS

There were no other items to discuss.

Mr Fortescue therefore thanked those present for attending, and closed the meeting.

Mr L A Smith called for a vote of thanks for the President, which was warmly given.

LEATHERHEAD & DISTRICT LOCAL HISTORY SOCIETY  
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EXECUTIVE COMMITTEE'S REPORT ON THE SOCIETY'S ACTIVITIES  
DURING 1992

1. EXECUTIVE COMMITTEE

At the Annual General Meeting held on 20 March 1992, the following Committee was elected to serve until the next Annual General Meeting.

Chairman	Mrs L Heath
Secretary/Membership	Miss J Fuller
Treasurer	C V M Latham
Archaeology Secretary	E A Crossland, ISO
Editor	J C Stuttard
Lecture Secretary	N H West, MBE
Librarian	F J Kirby
Museum Curator	T W Edwards
Museum Treasurer	J R Bull
Records Secretary	J R Clube, OBE
Sales Secretary	H J Davies
Committee Members	D B Ellis, Mrs J Goldsmith, H G Knowles

2. MEMBERSHIP

Subscriptions in 1992 were increased to £6 single membership, £9 Husband and Wife. Juniors remained at £1. As at 31 December 1992, the membership compared with 1991 was:

	<u>1992</u>	<u>1991</u>
Honorary	8	9
Single memberships	168	168
Husband & Wife	(89 x 2) 178	168 (84 x 2)
Juniors	<u>2</u>	<u>2</u>
	356	347

Sadly four members died during the year: Trevor Edwards, Peter How, Peggy West, and in August 1992, Geoffrey Gollin, one of our best known and most active members.

Dr D F Renn - Congratulations to Derek Renn, one of the Society's Vice-Presidents, on being appointed CBE in the 1992 Queen's Birthday Honours List.

3. PROGRAMME

The following lectures and visits were arranged during 1992:

January 17 - Lecture: "Some Stories of Tracing Family Histories", given by John Clark

February 21 - Lecture: "The Admiralty Telegraph & Semaphore Lines from London to Portsmouth", by Ernest Crossland

March 20 - The 45th AGM, followed by Lecture, "Leatherhead Then and Now", by Linda Heath

March 29 - Walk on Ashted and Epsom Commons, led by Ernest Crossland

April 10 -Lecture: "The Wey Navigation Project" by Chris Howkins

April 24 - Joint all-day visit with Leatherhead Literary Society, to Canterbury. Organised by David Ellis

May 10 - Visit to Wey Navigation Project, led by Chris Howkins

June 13 - Joint visit with Leatherhead Community Association to Lichfield. Organised by Joan Kirby

June 24 - Afternoon walk round Ripley, led by John Slatford of Send & Ripley Local History Society

July 25 - Walk round Bookham, led by Stephen Fortescue

November 20 - Lecture: "Joseph Payne" by Richard Aldrich

December 18 -Christmas Miscellany. Members'own contributions. Arranged by Derek Renn.

Three events were organised for the Mole Valley Festival of Arts:

September 18 - Lecture: "The Bells and the Bridge" (of Leatherhead) given by Alan Smith (The Bells) and Derek Renn (The Bridge)

October 2 - Lecture: "Bygone Ashted" by Michael Gale

October 16 - Lecture: (Also the Dallaway Lecture) - "The Restoration of Hampton Court Palace", originally to be given by Michael Fishlock, but due to his illness, given by Dante Vanoli. This lecture was so popular that, under the auspices of "The Friends of Leatherhead Museum", Mr Vanoli repeated the lecture to another full house on 10 December.

#### 4. PUBLICATIONS AND SALES

Volume 5 No 4 of the Proceedings, dated 1991, was published during the year.

There were sales tables at most of the Society's meetings and sales were steady throughout the year. Bookmarks and notelets, newly produced by the "Friends", were on sale in the Museum and on the sales table for the first time in December 1992.

Ashtead & Fetcham Histories - Work on these publications continued throughout the year.

#### 5. STORAGE FOR RECORDS AND MUSEUM ARTEFACTS

Wesley House - The Council allowed the Society to retain a small amount of storage space for records in Wesley House.

The Priory - The building work was completed in January 1992, after which a team of volunteers cleaned and painted the inside before erecting the shelving. A sealed chamber has been constructed within the store and a dehumidifier installed. Many articles have already been moved in, all of them indexed and labelled. This has involved an enormous amount of volunteer labour, mostly by a small team of regular helpers and The Society is most appreciative of their efforts.

#### 6. RECORDS

A major review of the records was initiated in 1992, the main purpose being to produce Indexes from which researchers can more easily determine those items of interest to them. One section is complete, and the second section has been started. Surrey Record Office and the Local Studies Section at the Guildford Library have been given copies of the first section in the context of a scheme to make the records of organisations such as this Society, more widely accessible.

The Ashtead records have been augmented by the gift from Mrs E M Gollin of a large collection of Geoffrey Gollin's papers, which are now with the Ashtead Archivist, Jack Willis. The Leatherhead Archivist, Liam Sumption, resigned in November 1992 and the Records Secretary has taken over his responsibilities. The Bookham & Fetcham Archivists have dealt with a number of enquiries and the records in those Parishes have also been augmented.

#### 7. THE MUSEUM

At the 1992 AGM, Trevor Edwards was appointed Museum Curator. Unfortunately a few months later Trevor and his wife Mary (who had given him much help in the Museum) had to move to Sussex.

After Mr Edwards' departure, Ernest Crossland became Acting Curator. He was assisted by Mrs Janet Goldsmith, who, in due time, took over as Acting Curator. An active Museum Committee assists the Curator as required.

The Friends continued to support the Museum. Items paid by them during the year were:

Installation of new upper window at rear of Hampton Cottage	£436
Installation of new sink unit, the gift of a "Friend"	116
New vacuum cleaner for the Museum & Priory store	144

Discussions on finance took place between the Trustees of Hampton Cottage and members of the Executive Committee. Agreement was reached that the Society should assume responsibility for the administration and running costs of the Museum, while the Trustees retain their responsibility for the fabric of the building,

The estimated number of visitors to the Museum in 1992 was 1300, including 150 children. As an experiment for a few weeks before Christmas, the Museum opened on Thursday afternoons. This proved successful and it is intended in 1993 to open on Thursday afternoons, as well as Friday mornings and all day Saturday. More Stewards are always needed. Janet Goldsmith or any member of the Committee would be glad to hear from anyone able to help for an occasional few hours.

#### 8. THE LIBRARY

As members will know through the Press, the Trustees of the Institute have been considering closing the Library and using the room for other purposes. This would displace the Society's Library, which is housed within the Institute Library. No final decision had been made by the end of 1992 but it is hoped a satisfactory solution can be found.

#### 9. ARCHAEOLOGY

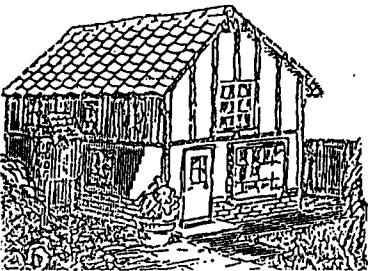
Further work on the well in the garden of the Museum has taken the level down to 22ft. There are still no signs of standing water, though the chalk rubble is fairly moist. Finds from the Well's upper layers have been on display in the Museum. They include a stoneware flagon from the Swan Brewery, a large Victorian meat dish reconstructed by David Heath from dozens of fragments. This display has been taken to the Surrey Bottle Show, Surrey Local History Symposium, Mole Valley Arts Festival Exhibition, and the Victorian Day at the Leatherhead Institute.

#### SPEAKERS

The Lecture Secretary was able to satisfy all requests from other organisations for speakers from the Society, on local history subjects. He also holds the slides for use by speakers: these were added to during the year.

The Committee takes this opportunity to thank members for their interest and for all the help that a great many of them have given, some of them over many years. The Society and the Museum could not exist without them.





LEATHERHEAD MUSEUM  
AND HERITAGE CENTRE TRUST  
Reg. Charity No. 273978.

HAMPTON COTTAGE,  
64, CHURCH STREET,  
LEATHERHEAD,  
SURREY.

Agenda Item 7


ANNUAL ACCOUNTS  
as at 30 September, 1992

	1991	1992
	£	£
<u>INCOME</u>		
1. General Donations.	507.39	463.00
2. Profit on Sales of Books and Leaflets.	146.25	134.79
3. Interest from Investments.	858.40	948.40
4. Interest from Bank Deposit Account.	55.70	32.82
5. Redemption of Matured Stock (for reinvestment)	Nil	388.77
	1,567.74	1,967.78
<u>EXPENDITURE</u>		
6. Administration and repairs.	262.15	288.40
7. Service charges.	271.79	333.12
(92) 8. Investment: £1,000 N.V. 9% Treasury Stk.'92-6.	972.08	989.45
(92) 9. Reinvestment of Matured Stock: £400 N.V.- do -	Nil	395.78
	1,506.02	2,006.75
<u>SUMMARY</u>		
10. Bank Balance at the beginning of the Year.	1,029.21	1,090.93
11. Excess of Income over Expenditure.	61.72	Nil
12. Excess of Expenditure over Income.	Nil	- 38.97
13. Bank Balance at the end of the Year.	1,090.93	1,051.96

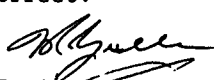
Please note that investments, in excess of the sum now required to offset our Loan of £7,500, now amount to £2,430, N.V. These will be used to enlarge the Endowment Fund, as a resource for the future upkeep of Hampton Cottage in perpetuity. Other contributions would be most helpful and gratefully welcomed, whether subscribed as cash, cheques or bequests, etc.

Auditor's Report.

I certify that I have made an examination of the Books and Records of the Trust and that the foregoing Statement is in accordance therewith and is, in my opinion, correct.

  
Accountant and Auditor,  
Great Bookham, Surrey.

I declare that the above Statement of Accounts is correct.

  
J.R.Bull  
Treasurer of the Trust  
Date 13 November, 1992

**LEATHERHEAD & DISTRICT LOCAL HISTORY SOCIETY**  
Registered Charity No 802409

Agenda Item 5

**ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 1993**

1991		1992
£	REPRESENTED BY	£
<b>ASSETS</b>		
117-19	Cash in hand (including floats)	95-20
1021-87	Midland Bank	227-28
9845-08	Abbey National Bank	1549.88
-	Charities Official Investment Fund	8034-52
<u>3864-05</u>	National Savings Investment Account	<u>4190-62</u>
£14848-39	<b>Total Cash Funds</b>	<b>£14097-50</b>
720-73	Stocks of saleable items	637-85
1095-71	Computer at cost	1128-71
(290-43)	Less depreciation	<u>666-67</u> 462-04
-	Lease costs at cost	1177-23
-	Less amortisation	<u>117-72</u> 1059-51
<u>49-00</u>	Payments in advance	-
£ <u>16423-20</u>	<b>Total assets</b>	<b>£16256-90</b>
<b>LIABILITIES</b>		
602-00	Subscriptions received in advance	243-00
213-50	Due to Friends of the Museum	36-75
<u>7-95</u>	Due to others	<u>11-15</u>
£ <u>823-45</u>		<b>£290-90</b>
£ <u>15599-75</u>	<b>Net assets at 31 December 1992</b>	<b>£<u>15,966-00</u></b>

**Notes**

The computer is being written down over 3 years.  
The lease costs are being written down over the period of the lease (10 years).  
All other equipment and fixtures are written off as the expenditure is incurred.  
Stocks of saleable items are held at cost or sales value (whichever is less) unless their sales value is less than £1 when they are written off as expenditure is incurred.

**CERTIFICATE**

I certify that the above accounts are in accordance with the books and records examined by me and are, in my opinion, correct

DATED

(Sgd) B A Kirkby  
HON AUDITOR

2 February 1993

(Sgd) C V M Latham  
HON TREASURER

**LEATHERHEAD & DISTRICT LOCAL HISTORY SOCIETY**  
Registered Charity No 802409

**ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 1992**

1991		1992
£		£
<b>GENERAL FUND</b>		
<b>Income</b>		
1523-50	Subscriptions	1828-50
97-75	Donations - Society	26-62
-	- Museum	16-01
90-30	Surplus from Visits and Outings	10-05
15-13	Surplus from meetings	688-99
338-33	Profit from sale of publications	245-23
1678-51	Interest received	876-45
<u>200-00</u>	Other income	-
<u>£3943-52</u>	Total income	<u>£3691-85</u>
<b>Expenditure</b>		
<b>Members' publications</b>		
1443-00	Proceedings	1330-00
128-20	Newsletter & AGM	307-97
442-25	Howard Vault	-
<b>Society Activities</b>		
202-59	Museum costs	143-27
-	Storage running costs	194-23
-	Storage amortization	117-72
260-41	Records	35-78
42-50	Library books	18-95
13-40	Sales expenses	15-83
70-81	Research projects	32-04
<b>Administration</b>		
290-43	Computer depreciation	376-24
216-00	Insurance	197-87
167-22	Postage	147-25
259-64	Printing, Stationery & Photocopying	228-45
67-18	Other expenses	87-55
72-98	Donations to others	41-86
<u>50-00</u>	Paid to Museum Trustees	<u>398-38</u>
<u>£3726-61</u>	Total expenditure	<u>£3673-39</u>
216-91	Surplus for the year	18-46
<u>11706-25</u>	Funds at 1 January 1992	<u>11923-16</u>
<u>£11923-16</u>	Funds at 31 December 1992	<u>£11941-62</u>
<b>SHEILA HIND FUND</b>		
2988-58	Funds at 1 January 1992	3193-42
33-26	Sales of publications	36-00
336-58	Interest received	270-96
<u>(165-00)</u>	Cost of "Of Good Report"	-
<u>£3193-42</u>	Funds at 31 December 1992	<u>£3500-38</u>
<b>FRANK BENDER FUND</b>		
523-00	Funds at 1 January 1993	483-17
52-62	Interest received	40-83
<u>(92-45)</u>	Cost of book repairs in the year	-
<u>£483-17</u>	Balance carried forward to 1993	<u>£524-00</u>
<u>£15599-75</u>	<b>TOTAL FUNDS at 31 December 1992</b>	<u>£15,966-00</u>

LEATHERHEAD & DISTRICT LOCAL HISTORY SOCIETY

Agenda Item 9

ELECTION OF EXECUTIVE COMMITTEE FOR 1993/94

As at 31 January 1993, the following nominations had been received for the Committee for 1993-94:

Chairman	Mrs L Heath
Secretary/Membership	Miss J Fuller
Treasurer	C V M Latham
Archaeology Secretary	E A Crossland
Editor	J C Stuttard
Lecture Secretary	N H West
Librarian	F Kirby
Museum Curator	Mrs J Goldsmith
Museum Treasurer	J R Bull
Record Secretary	J R Clube
Sales Secretary	H J Davies
Committee Members	D B Ellis
	H G Knowles
	Vacancy